

ANNUAL REPORT OF BERLIN, NEW HAMPSHIRE



JULY 1, 1976 – JUNE 30, 1977

ANNUAL REPORT OF BERLIN, NEW HAMPSHIRE



JULY 1, 1976 – JUNE 30, 1977

CITY TELEPHONE DIRECTORY

Assessors, City Hall	752-6250	Bus Garage, Granite Street	752-1883
Berlin District Court, Green Street	752-3132	Business Administrator, Hillside Avenue	752-6500
Berlin Housing Authority, 10 Granite Street	752-4240	Elementary Consultant, School Street	752-5832
Berlin Municipal Airport, Milan	449-2251	Fifth-Sixth Grades School, School Street	752-5832
Building Inspector, City Hall	752-1272	Forestry Program Field Office, Thompson Farm	752-2002
City Attorney, 206 Main Street	752-3322	Junior High School, State Street Office	752-5211
City Clerk, City Hall	752-2340	Guidance Office	752-7544
City Engineer, City Hall	752-4450	Nurse	752-4242
City Manager, City Hall	752-7532	King School, 153 Grafton Street	752-2628
City Treasurer, City Hall	752-1610	Marston School, Pine Street	752-2170
Civil Defense Department, City Hall	752-5245	Senior High School, Willard St. Office	752-4122
Community Development Department, City Hall	752-1630	Guidance Office	752-4355
Dog Constable, 135 Green Street	752-3131	Lunch Supervisor	752-4060
Finance Department, City Hall	752-1610	Nurse	752-4057
Fire Department, Main Street	752-3134	Welding Shop	752-3576
Health Department, City Hall	752-1272	Superintendent of Schools, Hillside Avenue	752-6500
Housing Inspector, City Hall	752-1272	Title One Office, School Street	752-3478
Mayor, City Hall	752-2341	Vocational Building Trades, 1327 Main Street	752-1292
Police Department, Green Street	752-3131	Vocational Director, Willard Street	752-6112
Public Health Nurse, City Hall	752-1272	Tax Collector, City Hall	752-6350
Public Library, 270 Main Street	752-5210	Water Department Office, City Hall	752-1677
Public Works Department, City Engineer, City Hall	752-4450	(If no answer).	752-3131
Office, City Hall	752-4450	or	752-3134
Garage, Wight Street	752-1460	Filtration Plant, West Milan Road	752-2143
Recreation Department, First Avenue	752-2010	Storehouse, Willow Street	752-3011
School Department		Welfare Department, City Hall	752-2120
Bartlett School, Mt. Forest Street	752-3220		
Bi-Lingual Program, School Street	752-2577		
Brown School, Norway Street	752-1471		

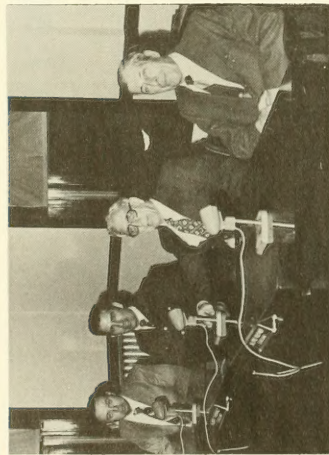
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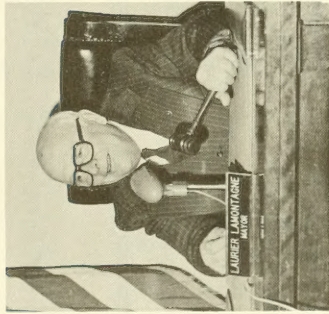
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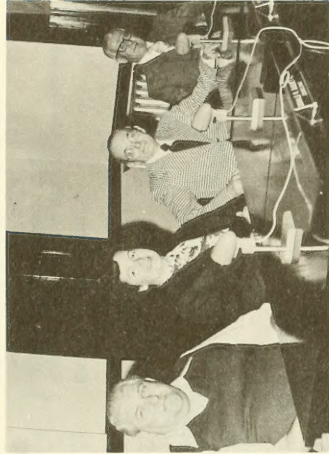
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Jimmie K. Poore (Ward 3)
Thomas Fortier (Ward 3)



MAYOR AND COUNCIL
Mayor Laurier A. Lamontagne



Donald Duquette (Ward 1)
Yvonne Coulombe (Ward 1)

Robert Olivier (Ward 2)
Albert Nadeau (Ward 2)

MUNICIPAL OFFICERS

City Manager James C. Smith
Building Inspector Fernand Villeneuve
City Attorney James J. Burns
City Clerk Olivette M. Dumas
City Engineer Luc Carriere
City Marshal Carl Giordano
Civil Defense Director Roma Brisson
Community Development Director Michael Donovan
Comptroller Aline Boucher
Director of Public Works Maurice Wheeler
Fire Chief Norman Lacroix

Health Officer Robert Delisle
Housing Inspector Roger Thibault
Librarian Inez Hamlin
Overseer of Public Welfare Maurice A. Belanger
Recreation Director Mitchell A. Berkowitz
School Business Administrator William Maley
Superintendent of Schools Lawrence Dwyer
Superintendent of Water Works Larry Hodgman (Acting)
Tax Collector L. Laurier Rousseau
Treasurer Robert Aulie

STANDING COMMITTEES OF THE CITY COUNCIL

ACCOUNTS AND CLAIMS
Donald Duquette, Chairman
Albert Nadeau
Jimmie K. Poore
Wilfred Routhier

FINANCE
Robert Olivier
Albert Theriault

FINANCE
Laurier Lamontagne, Chairman
Yvonne Coulombe
Robert Olivier
Wilfred Routhier

ELECTION
Wilfred Routhier, Chairman
Yvonne Coulombe
Jimmie K. Poore
Robert Olivier

INDUSTRIAL
Robert Olivier, Chairman
Donald Duquette
Thomas Fortier
Laurier Lamontagne
Wilfred Routhier

SAFETY
Albert Nadeau, Chairman
Donald Duquette
Thomas Fortier
Wilfred Routhier

PUBLIC BUILDINGS
Robert Theriault, Chairman
Donald Duquette
Thomas Fortier
Albert Nadeau

Robert Olivier
Jimmie K. Poore

SAFETY
Albert Nadeau, Chairman
Donald Duquette
Thomas Fortier
Wilfred Routhier

PUBLIC BUILDINGS
Robert Theriault, Chairman
Donald Duquette
Thomas Fortier
Albert Nadeau

HUMAN SERVICES
Yvonne Coulombe, Chairperson
Thomas Fortier
Robert Olivier
Albert Theriault

TRANSPORTATION
Robert Olivier, Chairman
Donald Duquette
Jimmie K. Poore
Wilfred Routhier

RULES
Laurier Lamontagne, Chairman

ENVIRONMENTAL PROTECTION
Jimmie K. Poore, Chairman
Yvonne Coulombe

AUTHORITIES, BOARDS AND COMMISSIONS

AIRPORT AUTHORITY

Laurier Lamontagne, Chairman
Yvonne Coulombe
Thomas Fortier
Robert Olivier
Wilfred Routhier

BERLIN HOUSING AUTHORITY

Donald Mangine, Executive Director & Secretary
Clarence Welch, Chairman
Romeo Blouin, Vice Chairman
Robert Morin, Treasurer
Romeo Boulanger
Albert Drouin

BOARD OF ASSESSORS

Glovis Morin, Chairman
Fred G. Hayes
Irene Oleson

BOARD OF EDUCATION

Joseph N. Rozek, Chairman
Jeannie Bosa
Robert Dumont
Darrill Neal
John Vezina

BOARD OF HEALTH

Dr. E.M. Danais
Phillip Tremblay
Mrs. Fred Walker

CEMETERY TRUSTEES

Robert Aulie
Raymond Murphy

ELECTRIC UTILITY COMMISSION

John Jacobs, Chairman
Oliver Bell
Oliva A. Morneau

HOUSING BOARD OF APPEALS

Roma Brisson
Robert Delisle
Maurice Wheeler
Norman Lacroix

INDUSTRIAL DEVELOPMENT AND PARK AUTHORITY

Robert A. Olivier, Chairman
Laurier Lamontagne
James J. Burns

Michael Herbert Costello

Yvonne Coulombe

Valmore Doucette

Robert E. Dumont

Donald R. Duquette

Guy J. Fortier

Edward E. Mulroney

Leo G. Ouellet

Philip Reardon

James C. Smith

Robert Theriault

Maurice Wheeler

LIBRARY TRUSTEES

Roberta Blais, Chairman

Lorraine Rivard

Nathalie Savchick

PLANNING BOARD

Leo Ouellet, Chairman

John Bork

Romeo Boulanger

Nicholas C. Darchik

Mark Hamlin

Donald Sloane

Ex-Officio Members

Jimmie K. Poore

James C. Smith

Alternate Members

Ernest St. Laurent

Ernest Guay

Norman Morin

Associate Members

Carol Couture

Michael Donovan

Laurier Lamontagne

Henry T. Cote

Ferdinand Blais

Lucien Dupuis

Peter T. Landers

Richard Vaillancourt

POLICE COMMISSION

Dominic Celluptica, Chairman

Gregoire Dumont

William O. Marcou

RECREATION AND PARKS COMMISSION

Donald Tilton, Chairman

Gus Rooney

WATER COMMISSION

Robert Gagliuso, Chairman

Richard Gunn

Eli Isaacson

Romeo Theriault

ZONING BOARD OF ADJUSTMENT

Ernest Guay, Chairman

Richard Siros, Vice Chairman

Norman Cusson, Secretary

George Pelchat

Robert Morton

Alternate Members

Richard Poulin

John Scarinza

Lawrence Vaznis

CITY MANAGER'S REPORT

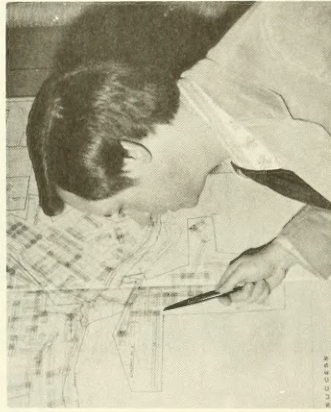
To the Honorable Mayor, Members of the City Council, and Residents of the City of Berlin:

It is my pleasure to submit the FY 1977 Annual Report of municipal activities and expenditures of the City of Berlin. The report is in the now traditional calendar format. Many citizens have told us that this provides not only an annual review of City activities but also something of year-round usefulness as a reference to the dates and times of various public meetings as well as private appointments. We wish to encourage residents to attend the meetings of the City Council, School Board, Planning Board, Water Commission, Housing Authority, Industrial Authority, and the many other boards and commissions of elected and appointed citizen representatives. It is these formally appointed representatives with the advice of Berlin citizens who participate in their municipal government who set the policies and make the decisions by which your City is guided.

This report covers the twelve month period beginning July 1, 1976, and ending June 30, 1977. Included is the report of Coopers and Lybrand, City Auditors, on the City's financial position during this period as well as a report of all city departments and authorities on their activities. In addition to these reports and the associated statistics I would like to highlight accomplishments and areas of need as our municipal government begins FY 1978.

Although it necessitated a certain amount of inconvenience to the motoring public, the Mason Street bridges, both east and west spans, have been completely rehabilitated. This \$400,000 project was funded 70% through a grant from the U.S. Department of Transportation and 30% through a combination of state and local funds, known as Town Road Aid. Reinforcement of the bridge during the reconstruction to improve its endurance under the excessively heavy loads which are often placed on it was felt to be uneconomical by the State Highway Department who served as engineers for the project. However, the rehabilitation did restore the bridge to at least its original load-bearing capacity and is hoped will extend the structure's useful life by at least fifteen to twenty-five years.

Construction of the new two million gallon per day Androssoggin Water Filtration Plant was completed during fiscal year 1977 under the direction of the Berlin Water Board. As is often the case with new facilities, some problems were encountered during the start-up of the new plant. However, these initial problems have been corrected and the new treatment plant is now supplying the City with one half of its water needed for consumption, home and industrial uses, and fire protection. Approximately 45% of this three and a quarter million dollar project was financed by a grant from the U.S. Economic Development Administration.



JAMES C. SMITH, City Manager

Two new tennis courts and a playground sculpture have been completed as Phase I of the development of a new recreation area on Horne Field. These facilities were financed through grants from the Bureau of Outdoor Recreation, the U.S. Department of Housing and Urban Development, and a donation from the Brown Company. Future facilities to be located on this same site include a picnic area, playground area, and boat-launching ramp.

Through the Community Development Department, a grant was obtained for the Holiday Center in Berlin to make needed convenience and safety improvements. The Holiday Center's ability to serve the needs of many residents of the City, including a large elderly constituency, has been significantly improved.

Major maintenance on two long-neglected city buildings was also undertaken during FY 1977. The Berlin Public Library received a new boiler and other improvements to its heating system and better balance heating and improve efficiency. Phase II of the improvements to the Central Fire Station was completed with the installation of twelve new insulating windows. This follows on the installation of a similar number of windows in the prior fiscal year, as well as the reconstruction of the main doors to the apparatus room. A new roof was also put on the Central Fire Station this year. Next year, we intend to complete the replacement of the old energy-inefficient windows.

Also during the early part of FY 1977, a new chassis was obtained through the U.S. Forest Service and a tank and pump were installed on it. This gave us a new fire tanker to replace a no-longer serviceable unit. The tanker must be called upon from time to time by the Fire Department to fight fires in outlying areas of the City where no hydrants are available.

Near the end of FY 1977, negotiations were completed with Paul and Gail Tonnesen to assume the management and operation of the Berlin Municipal Airport. The Tonnesens have significant experience in aviation and in managing aviation-related business. An improvement in service, in airport operations and in the general condition of the facilities is already apparent. I am confident that with the cooperation of the pilots and other airport users, the Berlin Municipal Airport will prosper and the level of aircraft activities will increase.

In addition to planning and arranging for federal grants to finance several of the previously mentioned projects, the Berlin Community Development Department has been very active in assisting local property owners in rehabilitating their homes and other buildings. The Department was successful in obtaining funds to establish a full time position of Housing Coordinator at no cost to the City. Kenneth Anderson transferred from a planning position in the Community Development Department to fill the new role which includes responsibility for all City-sponsored and assisted rehabilitation projects. Under his direction, the home improvement loan subsidy program continued through FY 1977 to provide low interest loans to property owners to assist

them in making needed repairs to their buildings. In addition, \$100,000 of HUD Section 312 funds were obtained to make direct, longer-term, low interest loans to owners of property in the City's downtown area for substantial rehabilitation of several large commercial buildings.

In order to provide a "one stop shopping center" for Berlin residents to get assistance in making home improvements, a Housing Assistance Center was established using Comprehensive Employment and Training Act funds. The Housing Assistance Center provides information on and application assistance for the City-sponsored Home Improvement Loan Interest Rate Subsidy Program and the 312 Loan Program, advice on home improvements and energy conservation, and assistance in planning improvement projects and dealing with contractors. The Housing Assistance Center has also been studying Berlin's neighborhoods and buildings to better define housing needs and provide data for grant applications and planning.

A number of major projects were initiated during FY 1977 and will be completed in the near future. The City provided planning assistance to the Androscoggin Valley Hospital in designing site improvements, fire protection code compliance and other aspects of its new facility. In addition, the City allocated federal Community Development Block Grant funds towards the construction of an access road which will serve not only the hospital but also future residential, professional and commercial development in the vicinity of the hospital. A detailed planning study was performed for all of the land in the vicinity of the new Androscoggin Valley Hospital. The study resulted in specific zoning recommendations which were adopted by the Planning Board and City Council to protect the new hospital and the businesses and residence surrounding the hospital. They will also encourage future growth in that area which will be compatible with the new hospital complex. The new hospital and the planned complex in the vicinity of the hospital has the very real potential of establishing Berlin as a regional medical center for much of the northern part of the State of New Hampshire.

The initiation of construction on the new Androscoggin Valley Hospital left the community with the question of what to do with the soon-to-be abandoned existing hospital facilities and the adjacent, vacant St. Regis Academy. Federal

Community Development funds were obtained to make a detailed architectural and economic study of the old AVH/St. Regis Academy complex. Conversion of the vacant and soon-to-be-vacant facilities to a senior citizens housing complex was found to be architecturally feasible and economically viable. The conversion project will provide a market for the hospital board and St. Anne's parish to sell their facilities to a new private, for profit or not-for-profit, corporation. It will eliminate a potential eyecore and danger from the community and provide affordable and decent housing for approximately 100 elderly families and professional residents. The study was done with the help of professional consultants guided by a committee of local residents. It is anticipated that construction will begin on at least the rehabilitation of the St. Regis Academy portion of the complex during FY 1978.

Design work for two important highway projects was initiated during FY 1977. Engineering and environmental impact studies were initiated for the relocation of State Route 110 through the western portion of the City. This project is designed to remove heavy truck traffic from west side residential neighborhoods and provide a more direct connection between Route 110 and Route 16. The project involves a new bridge over the Dead River and the CNRR tracks as well as some street reconstruction and the raising of the York Street railroad underpass.

The second major highway project involves the City's east side. Consultants were hired to begin preliminary design of a new East Side Arterial Highway which will provide a better connection for the Brown Company and other businesses located on the east side of the Androscoggin River with Route 16. This project will remove heavy truck traffic from the City's central core, and provide a safer, more direct route for north-south travelers on the City's east side.

Construction engineering was completed and funding obtained through federal Public Works Employment Act for construction of the portion of the East Side Arterial between the Twelfth Street Bridge and the Maynesboro Industrial Park. Actual construction work will begin in early 1978. This is presently the only portion of the arterial for which the City owns all of the required right-of-way.

Federal funds were also obtained for construction engineering and land acquisition for a new bridge across the Androscoggin River at the southern end of the arterial. With the land in city-ownership and construction plans ready to go to bid, it will facilitate finding funding for this important project in the near future.

Funding was obtained through the U.S. Department of Transportation and Town Road Aid funds for reconstruction of the Bean Brook Bridge on Hutchins Street which will also form part of the arterial. Construction engineering has been completed by the N.H. Highway Department and work is slated to begin in the summer of 1978.

Preliminary engineering has also been initiated by the State Highway Department on another transportation related project in the City of Berlin. All but one of the City's present traffic signals are over thirty years old, do not meet modern safety standards and are nearly impossible to obtain replacement parts for. The final engineering of new traffic signals for all of the downtown area and for the intersection of Twelfth Street and Riverside Drive is expected to be completed before the end of FY 1978. When this project is completed, traffic signals will respond to the number of cars wishing to cross an intersection rather than to a preset timer and emergency vehicles will automatically be given priority passage.

Funds have also been obtained to consolidate day care and head start activities into a single and more appropriate facility. Plans have been drawn by the City's Housing Coordinator and the Housing Assistance Center to move the Head Start Program from a dilapidated and energy-inefficient building to the Upper Main Street area where the White Mountain Day Care Center is presently located. The present White Mountain Day Care building will be rehabilitated for the use of both programs and dilapidated buildings adjacent to the Day Care Center cleared for an outside activity area.

In addition to Phase I of the East Side Arterial, federal Public Works Employment Act funds were obtained to pay for energy and safety renovations to the Burgess School and to cover a major portion of the City's share of the \$16 million dollar construction phase of the sewer separation and waste water treatment plant construction project.

Bids were let and contracts signed at the end of FY 1977 with a return to the City Treasury to offset tax increases in FY 1978. A recent report by the N.H. Department of Revenue Administration showing equalized value tax rates for New Hampshire's cities and towns indicates that Berlin has lost its dubious honor of having the highest tax rate in the State. Ten other cities and towns are now aspiring to that number one position more strongly than Berlin.

However, I believe it is premature to make any claim that the large investments and improvements which are now being made in the City are a significant cause for this improvement in our tax position. Large capital improvements such as many of those which have recently been initiated with federal funds tend to have a long term pay-off. We have made some very significant long term improvements, but we are still suffering from a lack of local tax resources to improve basic services such as snow removal and street repairs. Money to fund these types of services comes primarily from the local economy. I am confident that we are increasing Berlin's desirability as a place to live and work and invest. We must now increase our efforts to actively seek new investment in the community, to create new jobs and provide the local resources for improved services.

As FY 1977 ended, we were notified by the U.S. Economic Development Administration that a several year effort to be awarded EDA Title IX Economic Re-adjustment Funds had been successful. These funds will make it possible to have a full time Economic Development Office in Berlin with an experienced Economic Development Director who will work directly with businesses and industry to promote new jobs and businesses in the City. We also intend to program use of the EDA Title IX Funds so as to act as an incentive for industry to locate and expand in Berlin. Thus, we will have the resources to make a direct attack upon this serious and long term problem which has faced our community. Results may not be forthcoming tomorrow, but an organized, directed and funded effort is finally underway. I look forward to working with all of you in facing the problems of what is now -- and achieving the promises of what can be.

James C. Smith
City Manager

there are now expanded administrative responsibilities for Deputy Fire Chiefs.

The cost of health care and especially hospital stays is a concern to everyone. In response to this concern, hospitals are decreasing the length of time during which a patient remains hospitalized for many illnesses and operations. Consequently, the Berlin Health Department has expanded a program in its nursing division to help those Berlin residents who require assistance after discharge from the hospital.

Due to cuts made in the FY budget, the Public Works Department was in a position of having to reduce some services and activities. Despite the reduction, Public Works Director Maurice Wheeler and his men did a remarkable job of responding to service needs.

Although the public's concern with labor agreements relates primarily to their effect upon the tax rate and the Mayor and Council also concern themselves primarily with the amount of negotiated wage increases, the City administration must live with negotiated contracts every day. Contract language can significantly affect the level of employee productivity. An effort was initiated during FY 1977 to clean up contract language during labor negotiations in order to promote employee productivity and increase the flexibility of departmental operating procedures. In this regard, a professional labor negotiator was utilized by the City for the first time in fire contract negotiations which were initiated during FY 1977. A number of factors, including the cost of living, and private sector contracts with other major employers in the City affect the level of wage increases which we are authorized to offer public employee unions. However, much hard bargaining on complex issues is underway over language which will benefit future City administrators and in the long run, the taxpayers.

In summary, FY 1977 has been one of significant accomplishment. Berlin has been fortunate in having competent, professionally-oriented department heads and staff capable of accomplishments beyond the abilities of most communities of similar size. Competent and adequate managerial resources are vital to the City's elected leadership if Berlin is to undertake the many projects and activities which will be necessary to restore its economic well-being.

MAYOR'S REPORT

It is hard to believe that nearly two years have gone by since taking office as Mayor of the City of Berlin. I am serving my third term, two of which were consecutive terms. I have decided to retire from local politics realizing full well how difficult the adjustment will be after so many years of service to the people of Berlin.

Under the existing City Charter, the Mayor is simply a figurehead - a hand shaker and ribbon cutter. The Chief Administrative Officer is the City Manager. Although I do not disagree with the City Manager position, I favor the restoration of power to the Mayor's office. I also believe that the people were more fully and effectively represented by a twelve member Council.

I have been criticized for my stand on different issues but no one can accuse me of neglecting my duties and I challenge anyone to prove that I have not always acted in the best interest of the City.

Undoubtedly, the most controversial issue facing the Mayor and City Council has been the Tepco-IG&T matter. My promise to the voters to rid the City of this commitment in my campaign has been kept. On January 16, 1978, the City Council by majority vote supported a resolution introduced by me to "rescind, repeal and annul a resolution entitled, 'Establishing a Municipal Power Department Authority'", passed on June 30, 1969, and a Resolution entitled "Regarding Acquisition of Municipal Electric Plant under RSA 38" passed February 2, 1976. Also passed by majority vote was an Ordinance dissolving the Municipal Power Authority Commission. It reads "An ordinance to repeal an Ordinance creating a Board of Electric Utility Commissioners, and to abolish said Board". There is a suit pending against the Mayor, 6 members of the City Council and City Manager. We are being charged for failure to negotiate with Public Service Company of New Hampshire for the purchase of their facilities. In fiscal year 1975-76, the Council by majority vote refused to appropriate \$80,000 of taxpayers' money to allow the proponents of municipal power to carry on with their endeavor.

My stand on the issue of union contracts relative to wages and fringe benefits has not been

popular with members of the employees' unions, Locals 1088 and 1444. I fought against what I considered excessive wage and fringe benefit demands simply because of the already heavy burden placed on the taxpayers by the previous administration. The surplus fund had been nearly depleted.



LAURIER LAMONTAGNE, Mayor
JOANN OTHOT, Secretary

I have always supported the idea of giving equal pay and equal fringe benefits to all of our employees. The Police and Fire Departments were given better contracts. The incoming administration will face the problem of increasing wage demands and the taxpayer -- increasing taxes. I do not blame the Fire Department in trying to get all they could in their contract. As Mayor, I should not be blamed for opposing increases in the Fire Department over and above the Public Works Department. The City Manager favored hiring a negotiator. I personally feel that the Mayor and City Council could have done a better job. (Another factor which added to the rise in property tax was the increase in the County Tax from \$213,459 in 1976-77 to \$309,311.94 in fiscal year 77-78.)

With relation to the Berlin Airport Authority, I feel as Chairman it is my duty to point out that the expenditures have exceeded the revenues. One of the reasons for this is the revenue from rentals no longer comes to Berlin Airport Authority, yet the expenses keep increasing and the surplus has had to be used. I would suggest that if the expenses

continue to increase, the incoming Authority will have no choice but to request more money in the Airport Budget for fiscal year 78/79.

I am happy to report, however, that some of my efforts were rewarded. When I took office in 1976, I had recommended that the City float a 5 year bond to purchase equipment. However, through contacts made by my office to state and federal agencies in Concord, Boston and Washington, the City has received \$300,000 of equipment with an additional \$300,000 forthcoming.

On January 20, 1977, I attended President Carter's inauguration at my own expense. This was not strictly a pleasure trip, however. A meeting at my request with Senators McIntyre and Durkin, Congressman Cleveland and Mr. Robert Shane of Anderson-Nichols resulted in the recovery of funds totalling \$1,260,000 for the waste treatment project which the City had lost.

The Motor Vehicle Department was relocated from an office located on the 2nd floor of City Hall to the rear of the building. The new location has provided easier access to the citizens of Berlin and surrounding areas and through negotiations with the State of N.H., a \$100 monthly rental revenue was realized.

The matter of appointing a new Police Commissioner was a long and tedious one. I had recommended many qualified persons to the Council, but no agreement could be reached. It was also unfortunately necessary for me to oppose certain petitions. I am thankful to the Council for accepting the appointments of Mrs. Jane Bork, the first woman to become a Police Commissioner, and Mr. Edward Mulhoney, whose terms will expire in 1980; and Mr. Alfred Legere, whose term will expire in 1979.

I trust that the time I spent at City Hall for the convenience of the public was beneficial and I am thankful to the CETA program for funding a secretarial position which made my scheduling of office hours more flexible and the work load lighter.

Finally, I wish to express my appreciation to all of the citizens of Berlin, and in particular, to those whose confidence in me has remained steadfast. I also want to extend many thanks to the department heads and employees whose cooperation made my job more rewarding.

ANNUAL SCHOOL REPORT

The Superintendent's goals for the year reflect to a great extent those which have concerned the State Board of Education at their level. These goals center toward better opportunities in vocational education, an enlarged program for the intellectual handicapped, and a concern for the improvements of the so-called fundamentals of education—reading and mathematics. Other more special concerns include the encouragement and development of in-service training for teachers in a procedure centered around the staff development program. Also, greatly important was the administering of the agreement between the Berlin Education Association and the Berlin Board of Education which was signed December 22, 1976.

The relationship between the public school department and the two parochial elementary schools continues to go well. This generalization will be followed by more specific reports of the new and continuing programs in which the principals, directors, and teachers, and other personnel are involved.

The "Shared Services" program makes it possible for the seventh and eighth grade students from the parochial schools to attend the Berlin Junior High School for the science program. The "Child Benefit" program provides for the parochial school's physical education, certain books, guidance and testing, nurse and medical services as well as the established hot lunch and transportation programs.

There have been some setbacks. Because of restrictions placed on the department by budget limitations, art and physical education programs have been badly hurt. The cut in maintenance service has been reflected in the poorer physical conditions of the schools, the inability to allow some outside uses of the buildings and increased costs for overtime for those custodians still on the payroll.

The pinch for funding has been felt unequally. The regulations and restrictions on funding from the state and federal governments are one reason for this. Increased opportunities will be made available with the opening of the new vocational building in October. Built with much outside funding, it will allow the vocational department to continue the progress that has been made within recent years. The new building will strongly supplement existing vocational programs, many of which have recently been cited nationally and regionally for their excellence.



Berlin Public Schools, Berlin, New Hampshire School Calendar, 1977-1978

School
Days

Calendar

Pay Days

Calendar

Pay Days

Sun. Mon. Tues. Wed. Thurs. Fri. Sat.

Sun. Mon. Tues. Wed. Thurs. Fri. Sat.

Sun. Mon. Tues. Wed. Thurs. Fri. Sat.

Sun. Mon. Tues. Wed. Thurs. Fri. Sat.

19

SEPTEMBER

4 5 6 7 8 9 10
11 12 13 14 15 16 17 1st pay pd.
18 19 20 21 22 23 24 2nd pay pd.
25 26 27 28 29 30

15

FEBRUARY

5 6 7 8 9 10 11 2 weeks
12 13 14 15 16 17 18
19 20 21 22 23 24 25 2 weeks
26 27 28

2 3 4 5 6 7 8 2 weeks
9 10 11 12 13 14 15 2 weeks
16 17 18 19 20 21 22
23 24 25 26 27 28 29 2 weeks
30 31

JULY

2 3 4 5 6 7 8 2 weeks
9 10 11 12 13 14 15 2 weeks
16 17 18 19 20 21 22
23 24 25 26 27 28 29 2 weeks
30 31

20

OCTOBER

2 3 4 5 6 7 8 2 weeks
9 10 11 12 13 14 15
16 17 18 19 20 21 22 2 weeks
23 24 25 26 27 28 29
30 31

23

MARCH

5 6 7 8 9 10 11 2 weeks
12 13 14 15 16 17 18
19 20 21 22 23 24 25 2 weeks
26 27 28 29 30 31

6 7 8 9 10 11 12 2 weeks
13 14 15 16 17 18 19
20 21 22 23 24 25 26 2 weeks
27 28 29 30 31

AUGUST

1 2 3 4 5
6 7 8 9 10 11 12 2 weeks
13 14 15 16 17 18 19
20 21 22 23 24 25 26 2 weeks
27 28 29 30 31

SEPTEMBER

1 2

19

NOVEMBER

6 7 8 9 10 11 12 2 weeks
13 14 15 16 17 18 19 2 weeks
20 21 22 23 24 25 26
27 28 29 30

15

APRIL

2 3 4 5 6 7 8 2 weeks
9 10 11 12 13 14 15
16 17 18 19 20 21 22 2 weeks
23 24 25 26 27 28 29
30

September 1 & 2 Workshop Days
September 6 First day for teachers
September 7 First day of school
October 21 Teachers' Convention
November 11 Veterans' Day
November 24 & 25 Thanksgiving Recess
Dec. 23 - Jan. 1 Christmas Vacation
Feb. 20 - Feb. 24 Winter Vacation
April 24 - April 28 Spring Vacation
May 29 & 30 Memorial Day Recess
June 15 Last Day of School
June 16 Last Day for teachers

VACATIONS & HOLIDAYS

16

DECEMBER

4 5 6 7 8 9 10 2 weeks
11 12 13 14 15 16 17 2 weeks
18 19 20 21 22 23 24
25 26 27 28 29 30 31 2 weeks

21

MAY

1 2 3 4 5 6 2 weeks
7 8 9 10 11 12 13
14 15 16 17 18 19 20 2 weeks
21 22 23 24 25 26 27
28 29 30 31

September 1 & 2 Workshop Days
September 6 First day for teachers
September 7 First day of school
October 21 Teachers' Convention
November 11 Veterans' Day
November 24 & 25 Thanksgiving Recess
Dec. 23 - Jan. 1 Christmas Vacation
Feb. 20 - Feb. 24 Winter Vacation
April 24 - April 28 Spring Vacation
May 29 & 30 Memorial Day Recess
June 15 Last Day of School
June 16 Last Day for teachers

22

JANUARY

1 2 3 4 5 6 7 2 weeks
8 9 10 11 12 13 14 2 weeks
15 16 17 18 19 20 21
22 23 24 25 26 27 28 2 weeks
29 30 31

12

JUNE

4 5 6 7 8 9 10 2 weeks
11 12 13 14 15 16 17 2 weeks
18 19 20 21 22 23 24
25 26 27 28 29 30

September 1 & 2 Workshop Days
September 6 First day for teachers
September 7 First day of school
October 21 Teachers' Convention
November 11 Veterans' Day
November 24 & 25 Thanksgiving Recess
Dec. 23 - Jan. 1 Christmas Vacation
Feb. 20 - Feb. 24 Winter Vacation
April 24 - April 28 Spring Vacation
May 29 & 30 Memorial Day Recess
June 15 Last Day of School
June 16 Last Day for teachers

This calendar is subject to change because of emergency situations such as fuel crises and snow days.

Snow days

February 20 & 21 -
April 24 & 25

BERLIN CIVIL DEFENSE

The Civil Defense Unit, under the Federal Government's Defense Civil Preparedness Program, works with the various municipal departments during emergencies and in the training of personnel for disaster or emergency situations. The local director is appointed on a part-time basis and the office, located in City Hall, is manned by a part-time clerk on Monday and Friday mornings. The telephone number is 752-5245.

During 1977, Mr. Wesley R. Williams, was appointed State Deputy Director to replace Mr. E. George Moses who retired in 1976. The N.H. State Director is Mr. George E. McAvoy.

Quarterly reports are forwarded to the State Agency on administrative costs in order to receive the 50% reimbursement from the Federal Personal & Administrative Program. There is also a Federal Surplus Property Program through which the various municipal units may request any needed equipment.

A Volunteer Auxiliary Police unit, organized under Civil Defense, receives training through the regular Police Department in coordination with the Police Chief and the C.D. Director. Mr. Rollin Ingersol was appointed as the Aux. Police Chief for this unit. When needed, and if available, members receive "on-duty" training in traffic control and attend training meetings regularly.

The State Agency provides training films on various subjects for personnel involved in all phases of the Civil Defense Program. There are also instructors available from Concord to assist in the training programs needed.

ROMA BISSON
Civil Defense Director

MAYORS OF THE CITY OF BERLIN

Hon. Henry F. Marston	1897-1899
Hon. John B. Noyes	1899-1900
Hon. Frank L. Wilson	1900-1901
Hon. Fred M. Clement	1901-1902
Hon. John B. Gilbert	1902-1905
Hon. George E. Hutchins	1905-1908
Hon. Fremont D. Bartlett	1908-1910
Hon. Daniel J. Daley	1910-1915
Hon. George F. Rich	1915-1919
Hon. Eli J. King	1919-1924
Hon. J.A. Vaillancourt	1924-1926
Hon. Eli J. King	1926-1928
Hon. Edward R. B. McGee	1928-1931
Hon. W.E. Corbin	1931-1932
Hon. O.J. Coulombe	1932-1934
Hon. Daniel J. Feudel	1934-1935
Hon. Arthur J. Bergeron	1935-1938
Hon. Matthew J. Ryan	1938-1939
Hon. Aime Tondreau	1939-1943
Hon. Carl E. Morin	1943-1946
Hon. George A. Bell	1946-1947
Hon. Paul A. Toussaint	1947-1950
Hon. Aime Tondreau	1950-1957
Hon. Guy Fortier	1957-1958
Hon. Laurier A. Lamontagne	1958-1962
Hon. Edward L. Schuette	1962-1965
Hon. Dennis Kilbride	1965-1966
Hon. Norman J. Tremaine	1966-1968
Hon. Earl F. Gage	1968-1970
Hon. Norman J. Tremaine	1970-1972
Hon. Sylvio J. Croteau	1972-1976
Hon. Laurier A. Lamontagne	1976-

CITY MANAGERS OF THE CITY OF BERLIN

Stanley Judkins	1962-1966
Joseph Burke	1970-1973
James C. Smith	1973-

MARCH

1978

FEBRUARY 1978

SUN MON TUE WED THU FRI SAT

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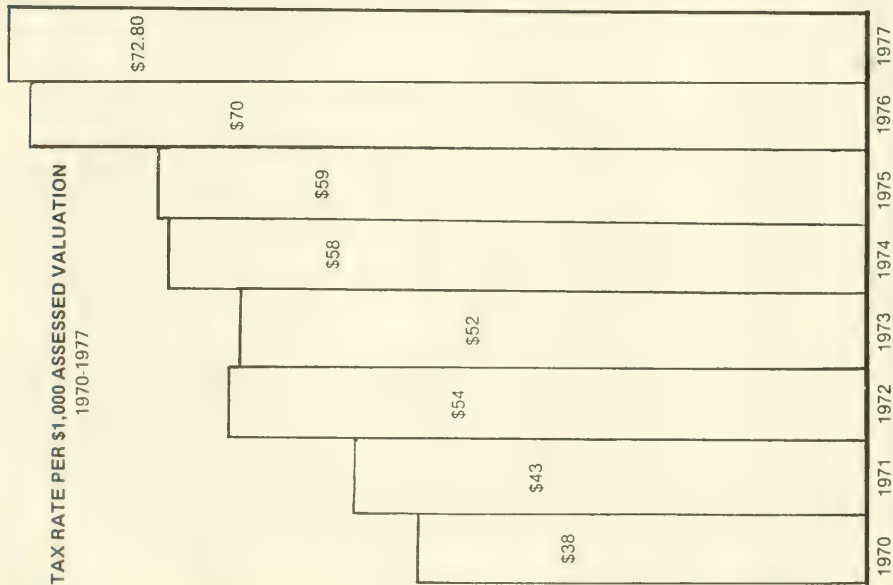
APRIL 1978

SUN MON TUE WED THU FRI SAT

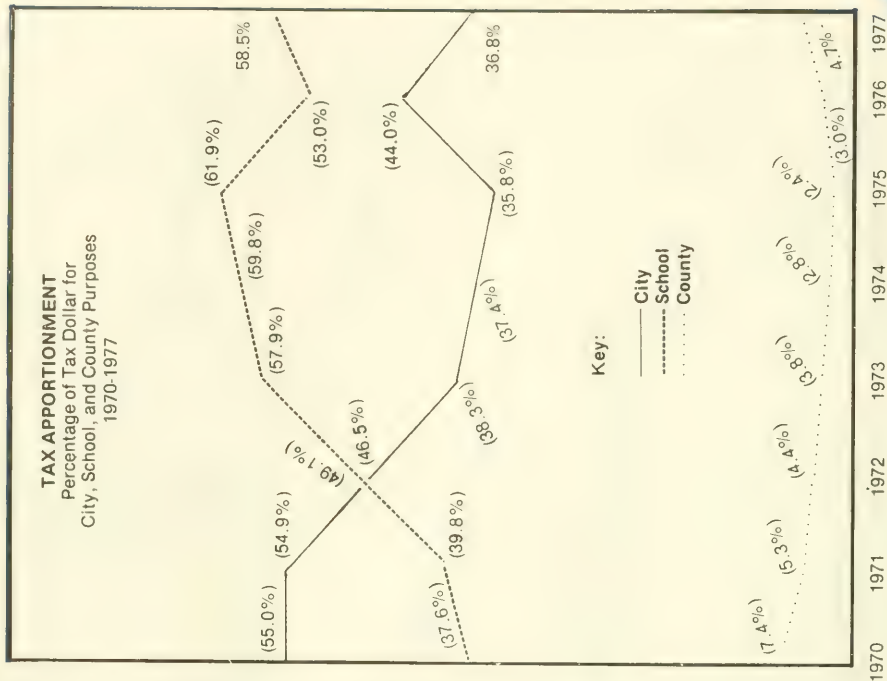
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16 17 18 19 20 21 22
23 24 25 26 27 28 29

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
5	6 City Council Meeting 8:05 p.m. City Hall	7 Pre School Clinic 3 p.m. City Hall Board of Education Meeting, 7 p.m. Super- intendent's Office	1	2 Planning Board Meeting 1 p.m. - City Hall	3	4
12	13 City Council Meeting 8:05 p.m. City Hall	14 Zoning Board Meeting 7:00 p.m.-City Hall Housing Authority Meeting - 8 p.m. 10 Granite St. City-ELECTION-Day	15 Veterans Council repre- sentative - 8:30 - 4:00 City Hall.	16 Crippled Children Ser- vices Clinic 9 a.m.-City Hall. Well Baby Clinic 3 p.m. City Hall.	17 ST. PATRICK'S DAY	18
19 PALM SUNDAY	20 SPRING BEGINS City Council Meeting 8:05 p.m. City Hall	21 Housing Board of Appeals Meeting 7 p.m. City Hall.	22	23 Water Commission Meeting - 2 p.m. City Hall.	24 GOOD FRIDAY	25
26 EASTER	27 Easter Monday	28	29	30	31	Last Quarter 2nd 31st New Moon 9th First Quarter 16th Full Moon 24th

TAX RATE PER \$1,000 ASSESSED VALUATION
1970-1977



TAX APPORTIONMENT
Percentage of Tax Dollar for
City, School, and County Purposes
1970-1977



MARCH 1978

SUN	MON	TUE	WED	THU	FRI	SAT
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 1978

MAY 1978

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
2	3 Board of Assessors in session - 7-8 p.m.-City Hall City Council Meeting 8:05 p.m. City Hall	4 Pre-School Clinic - 3 p.m. City Hall. Board of Education Meeting, 7 p.m. Superintendent's Office	5	6 Planning Board Meeting 7 p.m. - City Hall	7 New Moon 7th First Quarter 15th Full Moon 23rd Last Quarter 29th	1 April Fool's Day
9	10 Board of Assessors in session - 7-8 p.m. - City Hall	11 Housing Appeals Meeting - 8 p.m. - 10 Granite St. Zoning Board Meeting - 7 p.m. - City Hall.	12 Industrial Authority Meeting - 4 p.m. - City Hall.	13 Water Commission Meeting - 2 p.m. City Hall.	14	15
16	17 Board of Assessors in session - 7-8 p.m. - City Hall. City Council Meeting 8:05 p.m. - City Hall	18 Housing Appeals Meeting - 7 p.m. - City Hall	19 Veterans Council representative - 8:30 - 4 City Hall	20 Wall Baby Clinic - 3 p.m. - City Hall	21	22 PASSOVER
23 30	24 NO SCHOOL FAST DAY CITY HALL CLOSED	25 NO SCHOOL Monday Garbage collection today. Board of Assessors in session - 7-8 p.m. - City Hall.	26 NO SCHOOL	27 NO SCHOOL Water Meeting - 2 p.m. - City Hall.	28 NO SCHOOL	29

CITY CLERK'S REPORT

I herewith submit my report as City Clerk for the year ending June 30, 1977.

Motor Vehicle permits.....	10,152
Financing Statements.....	608
Termination Statements.....	122
Dog Licenses.....	562
Taxi Licenses (6 Cabs).....	2
Pool Table Licenses (3 tables)...	2
Bowling Alley Licenses (10 Alleys)	1
Taxi Driver's License permit....	14
Junk Dealer's Licenses.....	5
BIRTHS.....	194
MARRIAGES.....	149
DEATHS.....	160

Copies of all vital statistics were forwarded to Concord and copies of all birth certificates were prepared and mailed to the parents.

Deeds were issued and recorded for cemetery lots, and orders issued for digging of all graves in the city cemeteries.

Monthly labor reports were mailed to Concord.

As Clerk of the City Council, the minutes of the meetings of the Council as well as those of public hearings were recorded, and all correspondence in connection with the meetings indexed and filed.

The City Clerk prepares ballots and warrants for Municipal and other elections. She also acts as booking agent for municipal halls which are rented for various affairs.

The City Clerk also acts as an agent for the Fish and Game Department.

Respectfully submitted,
Olivette M. Dumas
City Clerk

ASSESSORS' REPORT

The following is a summary inventory of taxable property in the City of Berlin for the year 1976:

Real Estate Land & Buildings.....	\$45,683,180
Factory Buildings.....	12,814,990
Electric Plants.....	9,103,400
Boats and Launches (44).....	14,310
Total Valuation Before Exemptions Allowed.....	67,615,880
Less: Blind Exemptions.....	37,610
Elderly Exemptions.....	905,980
	<u>943,590</u>

Net total valuation on which tax rate is computed \$66,672,290

1976 Taxes Committed to Collector:

Tax Rate: \$70.00 per thousand	
Property Taxes.....	\$ 4,667,060.30
Resident Taxes.....	81,340.00
National Bank Stock Taxes.....	87.60
Jeopardy Warrant Property Taxes.....	869.23
Special Warrant - Property Taxes.....	673.40
Yield Tax Warrant - Yield Tax	
City.....	1,081.13
State of N.H.....	216.23
	<u>\$ 1,297.36</u>

Board of Assessors

Clovis E. Morin, *Chairman* Irene Oleson Fred G. Hayes, Jr.



OLIVETTE DUMAS, City Clerk
ELAINE RUEL, Deputy City Clerk



IRENE OLESON, Assessor

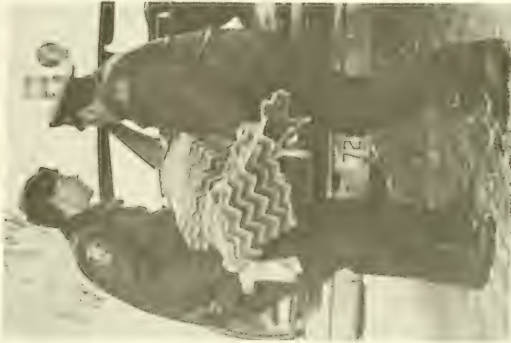
REPORT OF THE POLICE DEPARTMENT

The function of the Police Department is to prevent crime, apprehend those who have committed criminal acts and bring them before the courts. This department is also charged with enforcement of the laws and ordinances of the City, and control of traffic. Some of the departmental activities during the year:

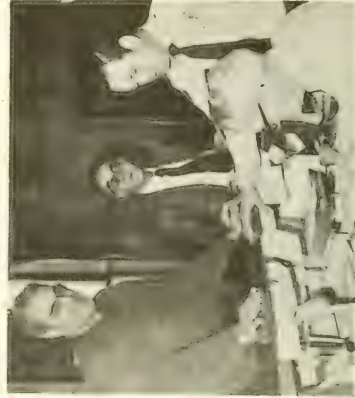
Complaints investigated	1063
Escorts-Banks, Post Office, etc.	548
Auto Accidents, Investigated	505
Railroad cars checked	76
Animal Calls	38
Ambulance Calls	708
Doors found unlocked - owner notified	270
Emergency blood run	19
Complaint on dogs	218
Dogs to pound	28
Deaths Investigated	8
Fires reported	5
Messages delivered	8
Equipment Escorts	33
Assistance Given	55



Officer ROBERT OUELLETTE



Patrolman RICHARD DUPONT
Patrolman NORMAN DUCHESNE



ALFRED LEGERE, Commissioner
LUCIEN FORTIER, Clerk
CHARLES DODGE, Patrolman
RAYMOND BOIVIN, Sgt. Police

INVESTIGATION OF CRIMES

Assaults, Aggravated	1
Arson	1
Other Assaults	15
Burglary - Breaking & Entering	95
Auto Theft	40
Drugs	30
Larceny	165
Malicious Damage	151
Robbery	3
Violation of Motor Laws	246
Drunkenness	12
Driving While Intoxicated	90
Violation of Liquor Laws	3
Disorderly	39
Murder	2
All others	17

ARRESTS

Total Traffic Arrests, Including Summons	449
All other arrests, held for prosecution	173

Dominic Cellupica, *Chairman*
Gregoire Dumont, Reverend
Wm. Oscar Marcou (Col. Ret.)

JUNE

1978

MAY 1978

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JULY 1978

SUN	MON	TUE	WED	THU	FRI	SAT
	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
4	5	6	7	8	9	10
	City Council Meeting 8:05 p.m. - City Hall	Pre-School Clinic - 3 p.m. City Hall.	New Moon 5th First Quarter 13th Full Moon 20th Last Quarter 27th	Planning Board Meeting 7 p.m. - City Hall		
11	12	13	14	15	16	17
Children's Day Shabouth		Zoning Board meeting - 7 p.m. - City Hall.	Industrial meeting City Hall.	Water meeting - 2 p.m. - City Hall	Well Baby Clinic - 3 p.m. City Hall	
18	19	20	21	22	23	24
FATHER'S DAY	City Council meeting 8:05 p.m. - City Hall	Housing Board Appeals Meeting 7 p.m. City Hall	Veterans Council repre- sentative - 8:30-4 City Hall	Last day of School		
25	26	27	28	29	30	

REPORT OF FIRE DEPARTMENT



NORMAN LACROIX, Fire Chief
KENNETH DUBE, Assistant Fire Chief

The Fire Department is responsible for the protection of persons and property from fire. This includes fire prevention as well as fire fighting. The Department is also responsible for electrical service to other City Departments.

The total number of full time personnel is thirty one. This includes the Chief, three Assistant Chiefs, four Captains, the Electrical System Supervisor, one Electrician and twenty one Fire Fighters. In addition, there are twenty three Call Men.

The Department is housed in two buildings and operates ten vehicles, including four pumpers, one ladder truck, one tank truck, one jeep, one electrical utility truck, one electrical bucket truck and the Chief's car.

NORMAN LACROIX
Fire Chief

THE FOLLOWING IS A BRIEF SUMMARY OF FIRE DEPARTMENT ACTIVITIES FROM
JULY 1, 1976 TO JUNE 30, 1977

TYPE OF CALLS AND RUNS

	Dwell- ings	Cars & Trucks	Clubs & Stores	Mills & Factories	Sheds & Garages	Brush & Dumps	* Misc.	False Alarm	Train- ing	Insp.
JULY	2	6	2	1	4	4	14	12	9	22
AUGUST	5	5	1	2	2	2	9	9	7	19
SEPTEMBER . .	11	3	1		1	5	8	6	6	26
OCTOBER . . .	13	2	1	2	2	7	12	10	6	23
NOVEMBER . .	11	4		1	4		6	4	4	30
DECEMBER . .	12	1	1	2			3	6	1	34
JANUARY . . .	16	3		3	2	10	5	1	1	18
FEBRUARY . .	7	3	1		1	11	10	2	2	21
MARCH	8	8	1	1	1	9	7	8	7	27
APRIL	5	5		1	2	9	19	2	6	25
MAY	5	2	2			22	10	1	15	27
JUNE	3	7		1	2	2	2	8		29
TOTALS	98	49	10	14	13	55	113	80	61	301

GRAND TOTAL 794 CALLS.

*INCLUDES: Rescue, lock outs, assisting other departments, school fire drills.



LAWRENCE LABBE, Electrician
ROBERT GOODREAU, Firefighter



Private GEORGE FORTIER
Captain JOHN LALIBERTE
Clerk ROBERT THERRIAULT

JUNE 1978

SUN MON TUE WED THU FRI SAT
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JULY

1978

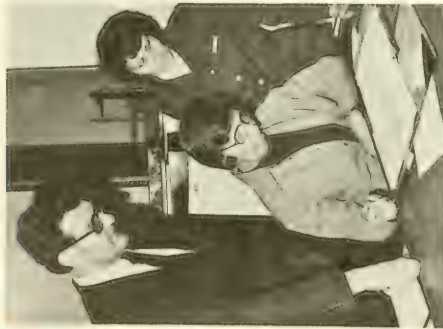
AUGUST 1978

SUN MON TUE WED THU FRI SAT
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 13 14 15 16 17 18 19
 20 21 22 23 24 25 26
 27 28 29 30 31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
2	3 City Council meeting - 8 p.m. - City Hall	4 INDEPENDENCE DAY City Hall Closed	5 Tuesday Garbage collection today.	6 Planning Board meeting 7 p.m. - City Hall	7 New Moon 5th First Quarter 13th Full Moon 20th Last Quarter 26th	1 Dominion Day Canada
9	10 Board of Education Meeting, 7 p.m. Superintendent's Office	11 Zoning Board meeting - 7 p.m. - City Hall.	12 Pre-School Clinic - 3 p.m. - City Hall	13 Water Commission meeting - 2 p.m. - City Hall	14	15
16	17 City Council meeting 8:05 p.m. - City Hall	18 Housing Board Appeals meeting - 7 p.m. - City Hall	19 Veterans Council representative - 8:30-4 - City Hall	20 Crippled Children Services Clinic 9 a.m. - City Hall	21	22
23 30	24 31	25	26	27 Well baby Clinic - 3 p.m. City Hall Water Commission meeting - 2 p.m. - City Hall.	28	29

CITY OF BERLIN HEALTH DEPARTMENT

ROBERT A. DELISLE, Health Officer



ROBERT DELISLE, Health Officer
LEONIE LAPOINTE, R.N., Public Health Nurse
RITA LAMONTAGNE, R.N., Public Health Nurse

CLINIC ATTENDANCE RECORD

Baby clinic	265
Preschool clinic	333
Orthopedic clinic	120
Cardiac clinic	38
Diabetes Detection	482
Diabetes Retest	51
Pap Smear & Breast examination clinic	35

PUBLIC HEALTH NURSING

Number of home nursing visits	3387
Number of home nursing patients	1263
Number of physical therapy visits	22
Number of school nursing visits	66
Number of school inspections (by nurse)	415
Number of children referred to State Social Agencies	20

Number of adults referred to State Social Agencies	10
Number of defects found at school	153

SPECIAL SCHOOL TESTING PROGRAMS

Maico hearing tests and retests	431
Ishihara tests (eyes)	100
T.B. Heaf tests
T.B. Mantoux tests

Respectfully submitted,

Robert A. Delisle, H.O.

Respectfully submitted

Board of Health

Edouard M. Danais, M.D.
Katherine D. Walker
Philip Tremblay

Zoning — Housing

(see their respective reports)

MEDICAL-CLINICAL SERVICES

Number of office patients	1633
Number of office visits	2769

IMMUNIZATIONS GIVEN DURING THE YEAR

Oral Polio	465
D.T.P. Injections	492
Measles Vaccine	5
Measles and Rubella Vaccine	36
Rubella Vaccine	1
Mumps Vaccine	30
Measles, Mumps, Rubella Combined	59
Swine Flu Vaccine	3505
T.B. Heaf Test	146
T.B. Mantoux Tests	15



JEANNETTE COTE, Secretary
DORIS MONTMINY, R.N., Public Nurse

AUGUST

1978

JULY 1978

SUN MON TUE WED THU FRI SAT
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SEPTEMBER 1978

SUN MON TUE WED THU FRI SAT
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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	New Moon 4th First Quarter 11th Full Moon 18th Last Quarter 25th	1 Pre-School Clinic - 3 p.m. City Hall Board of Education Meeting, 7 p.m. Super- intendent's Office	2	3 Planning Board meeting 7 p.m. - City Hall	4	5
6	7 City Council meeting 8:05 p.m. - City Hall	8 Zoning Board meeting - 7 p.m. - City Hall. Housing Authority meeting 8 p.m. 10 Granite St.	9	10 Water Commission meeting - 2 p.m. - City Hall.	11	12
13	14 City Council meeting 8:05 p.m. - City Hall	15 Housing Board Appeals meeting - 7 p.m. - City Hall	16 Veterans Council repre- sentative - 8:30-4 City Hall.	17 Well Baby Clinic p.m. - City Hall	18	19
20	21 City Council meeting 8:05 p.m. - City Hall	22	23	24 Water Commission meeting - 2 p.m. - City Hall	25	26
27	28	29	30	31		

BUILDING INSPECTOR'S REPORT

July 1, 1976 to June 30, 1977

PERMITS ISSUED

Permits Issued	Type	Estimated Cost
30	New Homes	\$ 748,500.
4	Foundations only	8,600.
1	Office Trailers	—
26	Garages & Carports	75,380.
133	Residential Alterations	338,769.
55	Residential Additions	146,696.
36	Residential Demolitions & rebuild	71,480.
3	Commercial Buildings	680,177.
5	Commercial Additions	31,600.
18	Commercial Alterations	82,550.
5	Commercial Demolitions	5,500.
1	*Industrial Buildings	—
1	*Industrial Alterations	—
1	*Industrial Additions	—
—	Industrial Demolitions	—
5	Swimming Pools	10,135.
13	Sign	33,580.
40	Siding	118,082.
28	Plumbing	—
204	Electrical	146,039.
5	Use Permit	—
614	TOTALS	\$2,497,088.

*This report excludes estimated cost of all construction projects of Brown Company for this period.

Fernand Villeneuve
Building Inspector

PERMITS ISSUED 1976-1977

	Estimated Cost
July	\$ 228,695.
August	185,926.
September	149,626.
October	119,755.
November	84,945.
December	40,165.
January	54,965.
February	673,867.
March	33,464.
April	283,095.
May	439,170.
June	203,415.
614 Permits	\$2,497,088.

Fernand Villeneuve
Building Inspector

HOUSING INSPECTOR'S REPORT

August 26, 1976 to June 29, 1977

Structures Inspected	289
Units Inspected	495
Additional Inspections upon complaint	25
Violations found	78
Violations corrected	63
Violations not corrected	15
Violations corrected found in fiscal year of 1975-76	16
Structures demolished	5
Structures condemned	4
Units condemned	2
Reinspections	98
Rooming House Permits	15
Rooming House Inspections # of rooms	157
Progress Inspections	80

This report includes inspections conducted for the Berlin Housing Authority under the Section 8 program and inspections for the Community Development Department in regards to home improvement and the upgrading of neighborhoods within defined areas in the City.

Respectfully submitted,
Roger R. Thibault

ZONING BOARD REPORT

	Zoning Board
Public Hearings held	6
Appeals filed	16
Variances granted	10
Special Meeting	1
Re-hearing	1
Special Exceptions granted	1
Variances denied	5

Ernest Guay, Chairman
Richard Siros, Vice Chairman
Norman Cusson, Secretary
George Pelchat
Robert Morton
Richard Poulin
John Scarinza

SEPTEMBER


1978

AUGUST 1978

SUN MON TUE WED THU FRI SAT
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OCTOBER 1978

SUN MON TUE WED THU FRI SAT
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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				New Moon 2nd First Quarter 10th Full Moon 16th Last Quarter 24th		245 2
3	4 LABOR DAY  City Hall Closed	5 Monday Garbage collection today Pre-School Clinic - 3 p.m. - City Hall Board of Education meeting 7 a.m. Superintendent's Office City Council Meeting 8:05 p.m. - City Hall	6 First Day of School	7 Planning Board meeting 7 p.m. - City Hall	8	9
10	11	12 Zoning Board meeting - 7 p.m. City Hall	13 Industrial Authority meeting - 4 p.m. City Hall	14 Water Commission meeting - 2 p.m. City Hall	15	16
17	18	19 Housing Board of Appeals meeting - 7 p.m. - City Hall	20 Veterans Council representative - 8:30-4 City Hall	21 Crippled Children services Clinic - 9 a.m. - City Hall Well Baby Clinic - 3 p.m. - City Hall	22	23 AUTUMN BEGINS
24	25 City Council meeting 8:05 p.m. City Hall	26	27	28 Water Commission meeting - 2 p.m. City Hall	29	30

REPORT OF PUBLIC WORKS DEPARTMENT

The year started as usual with snow removal as the big project for the winter. At least 130 inches of snow fell on our streets.

Many signs were replaced and new ones were installed in many parts of the City as needed.

The spring and fall Clean-Up-Weeks were carried out again this year with 234 loads of trash taken to the dump.

A new retaining wall was built on Western Avenue and a number of others repaired.

The Department replaced some 1,200 lineal feet of surface water drains at Community Field.

New sewers were installed on Wood Street, Bemis Street, Howard Street and Williamson Avenue.

Fifty-five catch basins were repaired or rebuilt. Nine new manholes were installed and with rebuilt. Thirty-one new sewer connections were made to new homes.

The personnel at the City Garage on Wight Street was kept busy remodeling and caring for equipment for several of the City Departments.

Several of the public buildings were repaired by Public Works personnel.

Streets paved by the Public Works crew were Wood Street, Bemis Street and Williamson Avenue.

This year, 1,895.50 tons of hot top and 45.85 tons of cold patch were purchased.

Garbage removal was carried out as usual with the number of pick-up days cut from five to four.

The three city cemeteries were cared for by the Department.

MAURICE L. WHEELER,
Director of Public Works



MAURICE WHEELER
Director of Public Works

SEPTEMBER 1978


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OCTOBER

1978

NOVEMBER 1978

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 JEWISH NEW YEAR City Council meeting 8:05 p.m. - City Hall	3 Pre-School Clinic - 3 p.m. City Hall Board of Education Meeting, 7 p.m. Super- intendent's Office	4	5 Planning Board meeting 7 p.m. - City Hall	6	7
8	9 COLUMBUS DAY  City Hall Closed	10 Monday Gar- bage collec- tion today Zoning Board meeting 7 p.m. - City Hall Housing Authority Meeting - 8 p.m. - 10 Granite St.	11 YOM KIPPUR Industrial Authority meeting - 4 p.m. City Hall	12 TRADITIONAL COLUMBUS DAY Water Commission meeting - 2 p.m. - City Hall	13	14
15	16 Succoth	17 Housing Board of Appeals meeting - 7 p.m. - City Hall	18	19	20	21
22	23 City Council meeting 8:05 p.m. - City Hall	24	25 Veterans Council repre- sentative 8:30 - 4 City Hall	26 Well Baby Clinic - 3 p.m. City Hall	27	28
29	30	31 HALLOWE'EN	New Moon 2nd 31st First Quarter 9th Full Moon 16th Last Quarter 24th	Water Commission meeting - 2 p.m. City Hall		

COMMUNITY DEVELOPMENT DEPARTMENT REPORT

During the past year, the Community Development Department continued its work developing and carrying out long-range community development programs, obtaining federal funding for such programs and projects, assisting the City Planning Board in its development of a master plan for the future of Berlin and assisting the Berlin Industrial Development and Park Authority.

Housing Rehabilitation

The Department's highly successful Home Improvement Loan Interest Rate Subsidy Program continued through its second year with 57 Berlin property owners receiving interest rate subsidies totaling \$57,000 for residential rehabilitation. The visible effects of this program, which was designed to improve Berlin's older neighborhoods and which has received nationwide attention, can be seen in most of Berlin's older neighborhoods.

During 1977, the Department also brought the HUD Section 312 Rehabilitation Loan Program to Berlin. Only six cities in northern New England were asked to participate in this federal three-percent loan program. The CD staff is now working to process six applicants for 312 loans totaling about \$97,000. These six projects will substantially rehabilitate 34 dwelling units and 6 commercial spaces.

Other CD Projects

During 1976-77, the Department completed or began the following projects:

1. *Industrial Park Development:* Water line, sewers and access road construction were completed, thereby, opening up 40 acres of land for immediate industrial development.
2. *Horne Field Park:* Tennis court construction was completed with federal assistance received with the help of the CD staff.
3. *East Side Arterial:* Preliminary engineering was completed and federal applications for constructing Phase I were prepared.

4. *AVH-St. Regis Academy Reuse:* A study committee was formed and a consultant was retained to prepare reuse plans for these facilities.
5. *Holiday Center:* A federally-funded rehabilitation project was completed.
6. *Hospital Area Development:* Land use studies of the impact of the new AVH were completed and new zoning recommendations prepared. The planning of the access road alignment was completed with assistance from the CD staff.

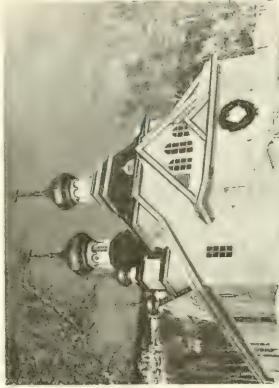
Continuing Program Development

As the Department continues its all-important planning and development work, federal funds for community development projects will continue to flow into Berlin. Projects which have already been funded and which the CD staff will pursue during the coming year include:

1. *East Side Arterial:* Preliminary engineering of the new south bridge over the Androscoggin River and property acquisition for Phase II. Construction of Phase I with Public Works Act funding.
 2. *AVH-St. Regis Academy Reuse:* Conversion of these facilities to a congregate housing for the elderly and service center.
 3. *Downtown Revitalization Planning:*
 4. *Day Care Center Remodeling:* Remodeling of the White Mountain Day Care Center and relocation of Head Start Program to the remodelled center.
 5. *Housing Rehabilitation:* Continuation of the existing programs for another year.
 6. *Single-Family Home Development:* Development of roads and utilities for new single-family residential development in Berlin.
 7. *Economic Development Strategy:* Preparation of an economic development strategy for EDA Title IX economic development assistance.
- Housing Assistance Center:* Establishment of a Housing Assistance Center.



The vacant Albert Hotel is one of many downtown buildings being rehabilitated by federally assisted CD programs.



Berlin's unique Russian Church has been nominated to the National Historic Register through CD Department efforts.

Continued on page 28

NOVEMBER

1978

OCTOBER 1978

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DECEMBER 1978

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
5	6 City Council meeting-8:05 p.m. - City Hall Board of Assessors meeting- 7-8 p.m. City Hall	7 STATE ELECTION DAY	8 Industrial Authority meeting - 4 p.m. - City Hall	9 Planning Board meeting 7 p.m. - City Hall	10 Veteran's Day City Hall Closed	11 Traditional Veteran's Day Remembrance Day Canada
12	13 Board of Assessors in session - 7-8 p.m. City Hall	14 Zoning Board meeting - 7 p.m. - City Hall Housing Authority Meeting - 8 p.m. 10 Granite St.	15 Veterans Council representative - 8:30-4 City Hall	16 Cripple Children Services Clinic 9 a.m.- City Hall Well Baby Clinic - 3 p.m. - City Hall	17	18
19	20 Board of Assessors in session - 7-8 p.m. - City Hall City Council meeting 8:05 p.m. - City Hall	21 Housing Board of Appeals meeting-7 p.m. City Hall	22	23 NO SCHOOL City Hall Closed	24 City Hall Closed Thursday Garbage collection today	25
26	27 Board of Assessors in session - 7-8 p.m. City Hall	28	29	30	Full Moon 7th Last Quarter 14th New Moon 22nd First Quarter 30th	

CITY PLANNING BOARD REPORT

Continued from page 26

Federal Funds Received

The Community Development Department has existed for only 2 1/2 years. During this period, the Department has been directly responsible for the commitment of over \$2,900,000 in federal funds to Berlin for the projects described above. Additionally, it has been indirectly responsible for \$780,000 in federal funds received for other projects and programs. The Department's annual appropriation is less than \$25,000.

Michael L. Donovan
CD Director

Jeffrey H. Taylor
Assistant Planner

Kenneth L. Anderson
Assistant CD Director

Sandra Elger
Secretary



HOSPITAL ACCESS ROAD

During 1976-77, the City Planning Board completed a study of growth potential around the new Androscoogin Valley Hospital. New zoning recommendations for the 12th Street-East Milan Rd. area were prepared to help guide anticipated growth.

CITY PLANNING BOARD REPORT

The State of New Hampshire's planning enabling legislation assigns the following basic responsibilities to local planning boards:

1. To publish a municipal master plan and promote public interest in and understanding of it.
2. To make investigations and recommendations relating to the planning and development of the municipality.
3. To consult with and advise public officials, agencies and citizens with regard to carrying out the master plan and the development of the municipality.

During the past year, the Berlin City Planning Board met monthly in pursuit of the above responsibilities. Significant accomplishments included:

1. Gaining City Council approval of the Berlin Transportation Plan, which the Board adopted in December 1975.
2. Recommending that City Council take the initial steps toward accomplishing the Mason Street Bridge repairs, the Bean Brook Bridge replacement and the Route 110 relocation traffic studies.
3. Reviewing the preliminary engineering plans for the proposed East Side Arterial and completing an impact study of alternate locations between Coos Street and Columbia Avenue.
4. Conducting a public hearing on the proposed closing of Columbia Avenue.
5. Completing the study of the land use impact of the new Androscoogin Valley Hospital complex.
6. Recommending that the City pursue federal funding possibilities for single-family home development.
7. Recommending that the City accept title to the Voudoukis property, a key downtown parcel.
8. Broadening the membership base of the Planning Board through expansion of associate membership.
9. Calling public attention to other matters such as delayed taxes for the elderly, the need for downtown revitalization, housing problems and available federal manpower resources.

During the coming year, the City Planning Board will continue to plan the future of Berlin and make recommendations for orderly, well-planned, long-range development. The Board meets monthly at City Hall the first Thursday evening.

PLANNING BOARD MEMBERS

Full Members			
James C. Smith, <i>Ex-Officio</i>	Romeo Boulanger	John Bork	
Nicholas Darchik, <i>Vice-Chairman</i>	Maurice Wheeler, <i>Ex-Officio</i>	Donald Sloane	
		Jimmie K. Poore	
		<i>Ex-Officio</i>	
Alternates			
Ernest St. Laurent	Ernest Guay	Norman Morin	
Associates			
Peter Landers	Carol Couture	Richard Vaillancourt	
Henry Cote	Fernand J. Blais	Lucien Dupuis	
Laurier Lamontagne	Michael Donovan		

BERLIN HOUSING AUTHORITY REPORT

SECTION 8 HOUSING

On February 27, 1976, the Authority placed under contract its first unit of Section 8 housing-existing. At year's end, the number of Section 8 units under contract with private landlords totalled 84 and certificates of family participation outstanding numbered nine.

A new approach to assisting lower-income families obtain decent, safe, and sanitary housing, the Section 8 existing program is similar to the traditional public housing program in that it is a form of assisted housing. It is dissimilar in a number of ways, the principal one being that the family assisted through Section 8 occupies housing that is privately owned and managed. Under Section 8, a certificate of family participation is issued to a household that has been interviewed and found to be eligible for rental assistance. The family then has a minimum of 60 days within which to locate a standard dwelling unit whose owner is willing to enter into a lease with the family that is acceptable to the Authority. Once this is accomplished, the Berlin Housing Authority has the unit inspected by the City. If the housing inspector's report is favorable, the Authority schedules a meeting with the owner and the family at which final papers are signed. It is at this point that the unit is under contract and the Authority is committed to make monthly housing assistance payments on behalf of the family.

Program Notes

*During 1976, an additional 70 Section 8 units were allocated to Berlin. This action brought the total number of units in Berlin's program to 124. Manchester is the only New Hampshire city or town whose Section 8 Existing Program is larger.

*The average housing assistance payment made monthly to private owners on behalf of families participating in the program is about \$82. A housing assistance payment represents the difference between the rent being charged a family and the portion of said rent that the family is required to pay.

*On the average, the Berlin Housing Authority pays more than half of the total shelter costs of the lower and very-low income families participating in the Section 8 program.

*63 percent of the households being assisted by the Berlin Housing Authority were determined to be very-low income, i.e., their incomes when entering the program were not in excess of 50 percent of the area's median income, with adjustments for smaller or larger families.

*Assuming that the average housing assistance payment remains unchanged, annual payments to owners will reach some \$122,000 on or before July 1, 1977, the date by which the Berlin Housing Authority expects to have placed under contract its entire allocation of Section 8 units.

*In the great majority of cases to date, participating families have remained in the same units they were occupying at the time that they made application for rental assistance.

*Four out of every five units inspected to date have been found to be in full compliance with program housing quality standards. Where deficiencies are found, owners are notified of what repairs and/or improvements are to be made. In almost all cases, they promptly take whatever action is necessary.

URBAN RENEWAL

In 1976, the Berlin Co-operative Bank submitted to the Authority an offer to purchase and redevelop parcel C-2, a two-acre piece of land fronting Pleasant Street, which is designated for commercial reuse. Accompanying the offer was a deposit of \$7,000. The Authority has obtained HUD clearance of the Co-operative as the redeveloper of C-2 and is in a position to quickly conclude the sale of this major parcel once the Bank's redevelopment plan is finalized and given to the Authority for review and approval.

Based on recent conversations with the Co-operative's directors, it is believed that they can be reasonably expected to complete the purchase of C-2 and begin construction of their Bank's new quarter in 1977.

Repair of the partially-collapsed river wall through C-2 was undertaken in the fall and will be completed in the spring.

PUBLIC HOUSING

During 1976, there was a change in occupancy in five of the 55 units of public housing owned and operated by the Authority. At year's end, there were 141 elderly households on the waiting list for one of the 55 apartments and the average rent being charged the Authority's tenants was slightly more than \$67 per month. Included in the monthly rent are heat, hot water, and electricity.

AUTHORITY BOARD

Mr. Robert Morin was re-appointed to the Authority in January of 1977. He has been a member of the Authority since 1963 and serves as its treasurer.

The preparation of this report was financed in part through a federal loan and grant from the Department of Housing and Urban Development under the provisions of Title I of the Housing Act of 1949, as amended.

DONALD MANGINE, Director

Waste Treatment System Construction Began in July 1977



WATSON ST. SEWER CONSTRUCTION

WASTE TREATMENT PLANT CONSTRUCTION

DECEMBER 1978

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JANUARY

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FEBRUARY 1979

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
121	122	123	124	125	126	
1 NEW YEAR'S DAY City Hall Closed	2 Pre-School Clinic-3 p.m. City Hall Board of Education meeting - 7 p.m. Superintendents Office City Council meeting 8:05 p.m. - City Hall	3 Industrial meeting - 4 p.m. - City Hall	4 Planning Board - 7 p.m. - City Hall	5	6	
7	8	9 Zoning Board meeting - 7 p.m. - City Hall	10	11 Water Commissioner meeting - 2 p.m. City Hall	12	13
14	15 Housing Meeting - 8 p.m. 10 Granite St.	16 Housing Board of Appeals meeting - 7 p.m. - City Hall	17 Veterans Council representative - 8:30-4 City Hall	18 Cripplie Children Service Clinic - 9 a.m. - City Hall	19	20
21	22 City Council meeting 8:05 p.m. - City Hall	23	24	25 Wall Baby Clinic - 3 p.m. - City Hall	26	27
28	29	30	31 Water Commission meeting - 2 p.m. - City Hall			

BERLIN HOUSING AUTHORITY

(as of December 31, 1976)

(Public Housing Balance Sheet)

ASSETS	
CASH	
Cash Fund	\$ 1,415
Petty Cash	50
ADVANCES - REVOLVING FUND ..	\$ 1,465
INVESTMENTS	2,761
General Fund	25,000
Security Deposits Fund	2,711
DEBT AMORTIZATION FUNDS	
HUD Annual Contributions	
Receivable	55,255
DEFERRED CHARGES	
Prepaid Insurance	526
LAND, STRUCTURES & EQUIPMENT	1,286,808
TOTAL ASSETS	<u>\$1,374,526</u>

LIABILITIES AND CAPITAL

LIABILITIES	
Accounts Payable	\$ 2,711
Notes Payable	1,129,000
Accrued Interest Payable	33,411
Payments in Lieu of Taxes	2,569
TOTAL LIABILITIES	<u>\$1,167,691</u>
CAPITAL	
Operating Reserve	\$ 24,570
Cumulative HUD Annual Contributions (net)	182,265
TOTAL CAPITAL	206,835
TOTAL LIABILITIES AND CAPITAL	<u>\$1,374,526</u>

BALANCE SHEET

(as of December 31, 1976)

(Cole Street Project)

ASSETS	
CASH	
Cash in Bank	\$ 8,987
Petty Cash	50
ACCOUNTS RECEIVABLE	\$ 9,037
Revolving Fund (joint activities) ..	2,550
INVESTMENTS HELD	533,363
PROJECT COSTS	
Item 1 Costs	\$2,321,779
Less Value of Land Sold	162,850
Net Project Cost (Item 1 Costs) ..	2,158,929
Non-cash Local Grants-in-Aid ..	124,464
(Item 2 Costs)	
Total Project Costs	2,283,393
RELOCATION PAYMENTS	152,030
TOTAL ASSETS	<u>\$2,980,373</u>

LIABILITIES AND CAPITAL

LIABILITIES	
ACCOUNTS DUE	\$ 7,613
NOTES PAYABLE	
Bankers Trust Company of N.Y. . .	595,000
ACCRUED INTEREST PAYABLE	
Bankers Trust Company of N.Y. . .	8,435
Total Liabilities	\$ 611,048
CAPITAL	
LOCAL GRANTS-IN-AID	
Cash (includes real estate tax credits of \$38,030)	\$ 135,831
Noncash	
land donations	30,700
police station credit	6,337
Parking areas P-1/P-3	87,427*
FEDERAL CAPITAL GRANTS	
Project Capital Grant	\$1,957,000
Relocation Grant	152,030
Total Capital	2,109,030
TOTAL LIABILITIES AND CAPITAL	<u>\$2,980,373</u>

*not yet submitted to HUD for approval

FEBRUARY



1979

JANUARY 1979

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MARCH 1979

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
4	5 City Council meeting 8:05 p.m. - City Hall	6 Pre-School Clinic-3 p.m. City Hall Board of Education meeting - 7 p.m.-Super- intendent's Office	7	8 Water Commission meeting - 2 p.m. - City Hall	9	10
11	12  Lincoln's Birthday	13 Zoning Board meeting - 7 p.m. - City Hall Housing Authority Meeting - 8 p.m. - 10 Granite St.	14	15 Well Baby Clinic - 3 p.m. - City Hall	16	17
18	19 George Washington's Birthday City Hall Closed NO SCHOOL	20 City Council meeting 8:05 p.m. - City Hall Monday Garbage collec- tion today. NO SCHOOL	21 Veterans Council repre- sentative - 8:30 - 4 City Hall NO SCHOOL	22 Water Com- mission meet- ing - 2 p.m. City Hall  Traditional Washington's Birthday NO SCHOOL	23 NO SCHOOL	24 NO SCHOOL
25	26	27	28			

BERLIN RECREATION AND PARKS REPORT

With the new year, 1976-77, changes in our fees and charges policy were made, in an effort to increase the dollar amount of revenue and in turn help to decrease the cost of providing recreation and park services to the citizens of Berlin. With the fees and charges, we witnessed a better attendance record at many of our programs.

The number of adult-oriented programs increased. The cost of these adult programs was borne through a contract agreement with private instructors without using funds appropriated for youth programs. We collected a per person fee of which 75% went to the instructor while 25% went to the City of Berlin. This type of arrangement has been most successful and we will continue to use it in the future to provide additional programs for all age groups.

The Recreation and Parks Department also assisted other community organizations in an effort to provide additional recreational programs. Included were Berlin Elks, Knights of Columbus, the Nansen Ski Club, the White Mt. Ridge Runners, National Guard Armory, UNH Extension Service, Berlin Weightlifting Club, Berlin Area Association for Retarded and Crippled Children, plus many more fine community organizations. The Department will continue to coordinate its efforts within the community as well as a resource for all inquiries and requests.

This year the Department operated on its first official four seasons programs. We offered 67 different programs with some repeating themselves, bringing the total to 98 during the year. The seasons are briefly described herein.

The summer of 1976 was a barrel of activities for many local residents. Besides the many civic activities, the Department sponsored its summer program entitled —Up, Up and Away. This was our first summer program that was encapsulated in a pamphlet and available to many Berlin residents. Daily and weekly programs for preschoolers (ages 3-5), youth (6-13), teens (14-18), and adults (19 and older) were made available through our staff and many other civic groups and organizations in Berlin. At Jericho Lake Park the first One Time Picnic helped to stimulate the summer interests, while the total summer emphasis was on enjoying and appreciating our nation's heritage and bicentennial celebrations.

The fall program was highlighted with youth dances, hikes and the adult pulp throwing contest

which will be an annual event. Our program coordinator developed the F.U.N. (Friends Understanding Needs) program for our community's special people, and our Halloween Party gave everyone a sweet taste of fun.

Winter is one of the longest seasons in which activities are both indoors and out-of-doors. Besides our opportunities in sports for youth, adult sports became part of our recreation emphasis. Having good volunteers helped make our programs more interesting. The winter programs were supplemented with special events. The Snowmobile Swap joined with the Nansen Ski Club for a new annual Winter Sports Equipment Day which helps the outdoors enthusiasts obtain various supplies. The holiday parties, movies, and school vacation programs had varying numbers of youths who were continually looking for creative ideas and fun. The Center hours were extended into the late evenings by community groups who covered the supervisory costs. This was a most workable solution to the problem of limited indoor space. Outdoor skating rinks provided skaters and hockey enthusiasts with free skating, while the public skating areas behind St. Joseph School and on Cates Hill were used by the small fry and the young at heart. Future winter programs should include winter camping, cross country skiing and other numerous outdoor activities.

Preparation of the spring activities included our skateboard competition, adult programs for women and an all new plant and garden fair which ran in the springtime.

During the spring the Department started construction of the Horne Field tennis court and a Concurrent Bicentennial Sculpturing project. Both projects were slated for completion July 1, 1977.

Park maintenance services to some 600 acres continued despite the vandalism that appeared. Estimates as high as 10% of our full budget indicate the cost of vandalism to our citizens. Neighborhood support for the safety of public facilities and users will become a very important issue as leisure interests in Berlin grow.

The importance of volunteers in recreation is greatly underestimated. The Department continually seeks volunteers with general and special interests who want to give some of their free time to be concerned coaches, officials and activity leaders.

The year was a good year. The Recreation and Parks Commission dealt with a new Parklands Ordinance and many ideas to help stimulate recreation programs while helping to develop a leisure time attitude in the community. This work will continue with the support of the Berlin citizens.

Recreation & Parks Commissioners

Don Bisson, *Chairman*

Don Tilton

Gus Rooney

Cordially,
Mitchell A. Berkowitz
Director



MITCHELL A. BERKOWITZ, Director
ROSEANN COONEY, Administrative Assistant

WELFARE DEPARTMENT REPORT

The following statistical figures represent the activities for the fiscal year of July 1, 1976 to June 30, 1977:

Direct Assistance

113 Cases involving 285 people. This included 77 families and 36 single individuals.

Aid Furnished to Veterans and their Families

28 cases involving 70 people. This included 18 families and 10 single individuals.

Board and Care

2 persons

Old Age Assistance

54 people

Intermediate Nursing Care

93 people

Aid to Permanently and Totally Disabled

64 people

County Case

1 single individual

Transferred to the County

9 cases, involving 19 people, 5 families and 4 single individuals.

In all, this department assisted a total of 364 cases involving 588 people. A total of 974 orders were issued.

Applicants for assistance were either given financial support, counselled or referred to other agencies to acquire appropriate help as mandated by the welfare laws of the State of New Hampshire.

Respectfully submitted,

Maurice A. Belanger
Overseer of Public Welfare



MAURICE A. BELANGER, Overseer of Public Welfare
ANNETTE LANGEVIN, Clerk

WATER WORKS DEPARTMENT SUPERINTENDENT'S REPORT

The total water consumption for 1977 as measured through our main line meters was 1,403,499,600 gallons, an increase of 197,776,900 over 1976. This increase was justified by the severe winter we had causing 267 freeze ups and by an estimated 800 customers being advised to run their water constantly until frost was out of the ground to prevent more freeze-ups.

Sodium Hypochlorite used for purification purposes increased 41,341 gallons over 1976 because of the Giardia outbreak in April of 1977. On a recommendation from the Environmental Protection Agency and the New Hampshire Water Supply and Pollution Control Commission to help control Giardia in the future, the Board of Water Commissioners have had a Prechlorination plant constructed one and one-half (1½) miles south of Godfrey Dam enabling us to prechlorinate water to the filter plant. We are assured the plant will be in operation by the end of February, 1978. Services of Dufresne-Henry Engineering Corporation have been engaged to do a study to upgrade our filter plant.

Our distribution system of cast iron, ductile iron, wrought iron, lined and copper pipe with sizes ranging from 2" to 16", total 75½ miles of pipe in our City. We have a total of 231 hydrants including six new additions. There are 716 stop gates in our system with pressures varying from 12 pounds to 180 pounds throughout our City.

Construction of our new Water Treatment Plant on the East Milan Road, which was started on October 6th, 1975, was completed on March 7, 1977 when we went into operation. The steadily deteriorating quality of water of Bean and Home Brooks, which fed all of the East Side and parts of the Berlin Mills area, caused these sources to be withdrawn from the system as recommended by the New Hampshire Water Supply and Pollution Commission. These areas are now being serviced by our Water Treatment Plant which has an output capacity of two million gallons per day.

The Water Department is metering all services in the City of Berlin. Flat rate services will be converted to meters in 1978.

The Berlin Water Works is contemplating a comprehensive study of the water distribution system in the City of Berlin.

Our Board of Water Commissioners have devoted many hours of conscientious deliberations to arrive at decisions necessary to provide adequate potable water to the City of Berlin.



LARRY HODGMAN, Superintendent
CATHERINE PEDERSON, Assistant Cashier

In closing I wish to thank all City Departments and Water Works employees for their support in performing their many duties necessary in the operation of such a vital service.

Respectfully submitted,
LARRY HODGMAN
Superintendent

WATER COMMISSION

Robert Gagliuso, *Chairman*
Richard Gunn, *Clerk*

Eli Isaacson
Romeo Theriault

LIBRARIAN'S REPORT

CIRCULATION

	ADULT	JUVENILE	TOTAL
Fiction	24,000	12,965	36,965
Philosophy	816	133	949
Religion	320	99	419
Social Science	1,588	815	2,403
Philology	116	58	174
Nat. Science	456	1,797	2,253
Useful Arts	1,993	1,240	3,233
Fine Arts	1,535	1,347	2,882
Literature	997	303	1,300
French	158		158
History	853	553	1,406
Travel	540	303	843
Biography	1,191	709	1,900
General	357	391	748
Periodicals	4,024	249	4,273
Records and Tapes	611		611
TOTAL	39,555	20,962	60,517

LIBRARY RESOURCES

	ADULT	JUVENILE	TOTAL
Number of volumes at beginning of year . . .	20,337	10,469	30,806
Number of volumes added during year . . .	962	516	1,478
Total	21,299	10,985	32,284
Number of volumes discarded during year . . .	540	488	1,028
Total number of volumes at end of year	20,759	10,497	31,256
Number of recordings owned by library . . .	300	40	340
Numbers of reels of microfilm	139		139

	ADULT	JUVENILE	TOTAL
Number of cassettes . .	166		166
Number of magazines . .	120	11	131
Number of newspapers received	17		17
Number of books borrowed from State Bookmobile	10		10
Number of books borrowed directly from State Library	268		268
Number of books loaned directly to other public libraries . .	42		42

ACQUISITIONS AND REGISTRATIONS, ETC.

	ADULT	JUVENILE	TOTAL
Foreign books circulated	158	216	
Gifts (Hardcover)	201	214	
Gifts (Paperbacks)	588	588	
Gifts (Paperback discarded) . .	643	0-43	
Replacements out of total purchased	34	100	134
Books lost	50	30	80
Books mended	234	147	381
Reference questions	159	75	234
Records borrowed from State Library	3		3
Films borrowed from State Library	12	12	24
Withdrawn non-active cards . .	437	140	577
Transfers from Juvenile to Adult Dept.	207		207
Out of town registrations (Deposit required)	4		4
Statewide borrower's cards issued	6		6
New registrations	325	286	611
Number of borrower's cards in Library	7,943	3,442	11,385



INEZ HAMLIN, Librarian
GLADYS FARRINGTON, Clerk

ACTIVITIES DURING THE YEAR

Summer Reading Program: One hundred children registered and forty-four completed the program. A party was held on August 27th for the ones who finished. Bars and cookies made by the staff were served and gifts of balloons, pens and MacDonald's gift certificates were received by everyone.

Book Week: Thirty-four classes visited the library over a period of two weeks. Six other classes visited during rest of year.

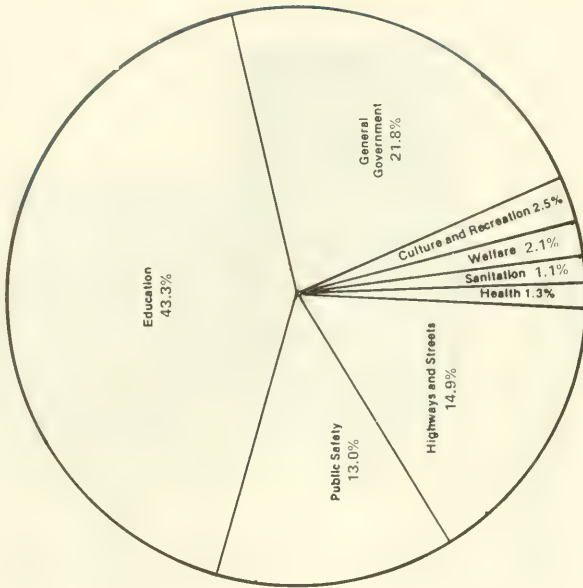
Art Months: Thirty-five children brought in mobiles, crafts, puppets, posters, etc. Twelve winners were chosen and each received a book for their entry.

National Library Week in April (Fine forgiveness week)

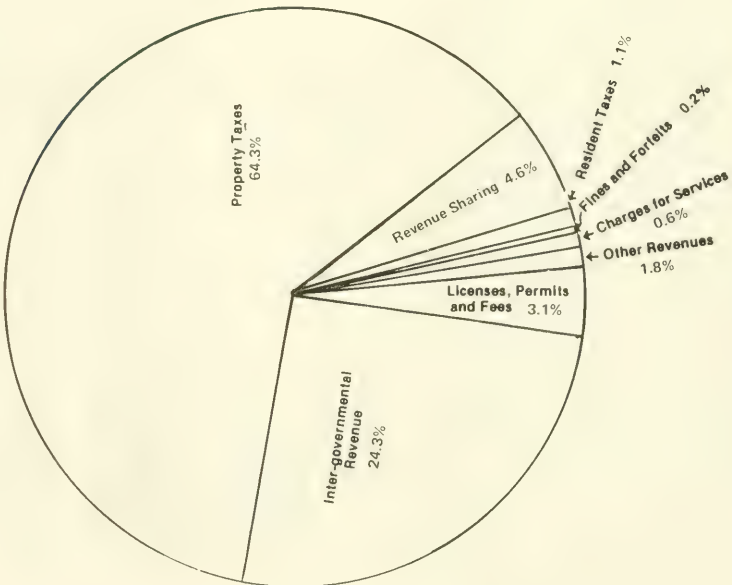
Story Hour held every Thursday morning during July and August.

Board of Trustees: Roberta Blais, *Chair*
Nathalie Savchick
Lorraine Rivard
Respectfully submitted, Inez Hamlin
Librarian
City of Berlin

BREAKDOWN OF MUNICIPAL EXPENDITURES GENERAL FUND



BREAKDOWN OF MUNICIPAL REVENUES GENERAL FUND



COOPERS & LYBRAND

CERTIFIED PUBLIC ACCOUNTANTS

IN PRINCIPAL AREAS
OF THE WORLD

Honorable Mayor, Council and Manager
City of Berlin, New Hampshire

We have examined the financial statements of various funds and the general long-term debt group of accounts of the City of Berlin for the year ended June 30, 1977, presented on pages 40 to 48. Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The City has not maintained a record of its general fixed assets, and accordingly a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial report.

The financial statements of the City of Berlin Parking Meter Fund for the year ended June 30, 1977 have not been included in the accompanying financial report. However, we have examined the financial statements of this fund and they are included in our separate report dated August 11, 1977 on all funds (except Cemetery Trust Funds) and the general long-term debt group of accounts of the City of Berlin.

In our opinion, the financial statements presented on pages 40 to 48 present fairly the financial position of such funds and the general long-term debt group of accounts of the City of Berlin at June 30, 1977 and the results of operations of such funds and the changes in financial position of the Industrial Development and Park Authority for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding period.

Portland, Maine
August 11, 1977

Coopers & Lybrand

CITY OF BERLIN, NEW HAMPSHIRE GENERAL NOTES TO FINANCIAL STATEMENTS

Summary of Significant Accounting Policies

The following is a summary of significant accounting policies employed in the preparation of these financial statements.

Fund Accounting

The diverse nature of governmental operations and the necessity of determining compliance with legal provisions requires modification of accounting systems commonly used by commercial enterprises. Rather than establishing a single unified set of accounts to record and summarize all financial transactions, the accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate entity with self-balancing accounts that comprise its assets, liabilities, reserves, fund balance, revenues and expenditures or expenses, including interfund obligations and transfers.

There are two general categories of the City's operations. The first consists of operations supplying the basic services of a general government nature which are controlled by legal budgets. These operations are accounted for in the General Fund and Special Revenue Funds. The second consists of those operations which are similar to commercial enterprises. These operations are accounted for in the Industrial Development and Park Authority.

In addition to the two general categories of operations, a further distinction from accounting in commercial enterprises exists with respect to capital expenditures. Capital expenditures of the Industrial Development and Park Authority are recorded as investments, at cost, held for subsequent sale. Other capital expenditures are required to be capitalized at historical cost in a General Fixed Asset Group of Accounts primarily for control purposes. The City has not maintained a record of its general fixed assets, and accordingly a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial report.

Fiduciary activities of the City are accounted for in the Cemetery Trust Funds which have not been examined by our Certified Public Accountants, and accordingly, are not included in this report.

General Obligation bonds supported by general revenues are obligations of the City as a whole and not its individual constituent funds. Accordingly, such unincurred obligations which are backed by the full faith and credit of the City are accounted for in the General Long-Term Debt Group of Accounts, except for the bonds which are to be repaid from revenues of the Industrial Development and Park Authority.

Also excluded are the bonds of the Berlin Water Works which, although general obligations of the City, will be repaid from revenues of the Water Works. The financial statements of the Berlin Water Works and the Berlin Airport Authority are not included herein because the entities are separate and distinct quasi-municipal organizations.

The Parking Meter Fund is not included in this Report.

Budgetary Accounting and Encumbrances

General governmental revenues and expenditures accounted for in the General Fund are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the City's operations.

Appropriations in the General Fund are encumbered upon issuance of purchase orders, contracts or other forms of legal commitments. Even though certain goods and services have not been received, the transactions are accounted for as a reduction of budgeted appropriations in the year that the commitment is made.

Basis of Accounting

The accounts of the Industrial Development and Park Authority and Capital Projects Fund are maintained and reported on an accrual basis. All other funds included in the financial statements are maintained and reported on the modified accrual basis.

Under the modified accrual basis of accounting, revenues are recorded when received in cash except in cases where they are both measurable and available and therefore are resources which may be appropriated. Expenditures, except for interest on general long-term debt which is recorded when it becomes due, are recorded when goods or services are received and actual liabilities are incurred.

Other General Accounting Policies

Substantially all employees of the city are covered under the State of New Hampshire Retirement System. Employees of the Public Works Department and certain Recreation Department personnel are covered under a City sponsored plan. Pension costs are actuarially determined and include amortization of prior service costs over periods of 20 to 30 years. The City's policy is to fund pension cost accrued. The value of vested benefits in excess of the assets of the City sponsored pension fund was approximately \$88,000 at September 1, 1976 the date of the latest valuation. The amount, if any, for the state plan is not available.

Employees may accumulate unused sick leave. A portion of unused sick leave is paid upon termination. The City's policy is to recognize cost of sick leave only at the time payments are made.

CITY OF BERLIN, NEW HAMPSHIRE
GENERAL FUND
BALANCE SHEET, June 30, 1977
ASSETS

Cash:	
Non-interest bearing	\$ 132,769
Interest bearing	562,278
Taxes receivable - delinquent	\$214,128
Less estimated uncollectible delinquent taxes	27,182
Accounts receivable	186,946
	115,776
Due from other funds:	
Federal Revenue Sharing Fund	6,038
Community Development Block Grant Fund	8,256
Industrial Development and Park Authority	27,406
Berlin Airport Authority	4,234
	<u>\$1,043,702</u>

LIABILITIES, RESERVES AND FUND BALANCE

Accounts payable	\$20,557
Payroll and payroll withholdings	68,613
Taxes collected in advance	63,253
Encumbrances outstanding	359,723
Reserve for government programs (Note 4)	84,034
Fund balance:	
Appropriated (Note 5)	92,967
Unappropriated	356,555
	<u>\$1,043,702</u>

GENERAL FUND
ANALYSIS OF CHANGES IN FUND BALANCE
for the year ended June 30, 1977

	Unappropriated	Appropriated
Fund balance July 1, 1976	\$ 26,750	\$112,825
Add:		
Total general governmental revenue and transfer		7,257,816
Prior period encumbrance designated for future improvements		6,591
Less:		
General governmental expenditures	(6,568,288)	
General governmental encumbrances	(359,723)	
Expenditures for designated improvements		(26,449)
Fund balance June 30, 1977	\$ 356,555	\$ 92,967

See accompanying notes to financial statements.

STATEMENT OF GENERAL GOVERNMENT REVENUE
AND TRANSFER - ESTIMATED AND ACTUAL
GENERAL FUND
for the year ended June 30, 1977

	Estimated Revenues	Actual Revenues	Actual Over (Under) Estimated
Taxes:			
Property tax	\$4,667,060	\$4,667,060	
Resident tax	81,340	81,340	
	<u>4,748,400</u>	<u>4,748,400</u>	
Licenses, permits and fees:			
Motor vehicle permits	180,000	212,374	\$32,374
City Clerk fees	5,000	5,481	481
Dog licenses	2,000	1,704	(296)
Beano licenses	1,600	2,625	1,025
Junk licenses	100	75	(25)
Restaurant licenses	200	255	55
Bicycle licenses	150	70	(80)
	<u>189,050</u>	<u>222,584</u>	<u>33,534</u>
Intergovernmental revenue:			
Business profits tax	1,100,401	1,100,401	
Rooms and meals tax	92,784	98,631	5,847
Interest and dividends tax	24,332	24,332	
Savings bank tax	43,923	43,923	
Railroad tax	5,114	5,114	
National forest land tax	3,200	12,420	9,220
School department subsidies	300,636	317,333	16,697
Debt service subsidy	98,750	98,750	
Highway department subsidy	59,443	59,592	149
Welfare department state refunds	3,000	1,714	(1,286)
Fire department state reimbursements	150	835	685
	<u>1,731,733</u>	<u>1,763,045</u>	<u>31,312</u>
Charges for services:			
Rent	48,100	2,008	(46,092)
Health department	25,000	31,089	6,089
Public Works department	15,000	13,262	(1,738)
Finance department	5,000		(5,000)
	<u>93,100</u>	<u>46,359</u>	<u>(46,741)</u>
Fines and forfeits:			
District court	18,000	15,857	(2,143)
Other revenues:			
Insurance dividends	17,828	13,828	(4,000)
Interest on delinquent taxes	16,400	19,205	2,805
Interest on investments	50,000	87,439	37,439
Uncommitted taxes	2,500	4,156	1,656
Parks and Recreation concessions	2,000	3,260	1,260
Other	2,490	3,683	1,193
	<u>91,218</u>	<u>131,571</u>	<u>40,353</u>
Total revenue	6,871,501	6,927,816	56,315
Revenue sharing transfer	330,000	330,000	
Total revenue and transfer	<u>\$7,201,501</u>	<u>\$7,257,816</u>	<u>\$56,315</u>

City of Berlin, New Hampshire
STATEMENT OF GENERAL GOVERNMENTAL EXPENDITURES
AND ENCUMBRANCES COMPARED WITH AUTHORIZATIONS
GENERAL FUND
for the year ended June 30, 1977

GENERAL GOVERNMENT:	Budgeted Appropriations	Expenditures	Encumbrances	Unencumbered Balance
City Manager	\$ 34,940	\$ 24,834		\$ 106
Mayor and City Council	22,200	22,451		(251)
Finance Department	35,867	35,398	\$ 450	19
City Clerk	32,568	29,821		2,747
City Treasurer	875	875		
Tax Collector	24,093	24,093		30
Assessors	17,113	16,808		290
Registrars	5,808	5,808		
Elections	10,000	7,982		2,018
City Hall and Other Buildings	62,889	57,564	5,325	1,817
District Court	10,830	9,013		871
Community Development	23,561	20,690	2,000	38,607
Insurance	250,462	211,855		8,848
County Tax	58,319	58,319		
Ordinance	583,319	542,900		46,410
Discounts and Abate-ments	103,802	87,936		15,866
Social Security and Retirement	144,932	131,057		13,875
Contingent	25,000	(4,275)		29,275
Electric Utility Commission	10,901	6,859		(303)
Central Services	37,000	46,237		4,042
Sundry	1,655,726	1,501,789	7,775	(9,237)
PUBLIC SAFETY:				146,162
Police Department	441,958	434,094		7,864
Fire Department	404,070	384,962	1,830	17,405
Civil Defense	2,000	2,000		(3,777)
Swimming	72,000	75,777		1,411
Ambulance		(1,411)	1,830	23,881
HIGHWAYS AND STREETS:	921,665	895,954		
Public Works Department	1,016,289	837,209	116,706	62,374
Capital Improvements	59,842	53,102		6,740
Town Road Improvement	10,074	10,074		
Airport	15,069	15,069		
	1,101,274	915,454	116,706	69,114
SANITATION:	77,143	74,191		2,952
HEALTH:	96,909	93,474	831	2,604
	116,260	148,930		(30,670)
WELFARE:				
	128,292	120,266	1,385	6,641
CULTURE AND RECREATION:	53,552	48,447	501	4,605
Recreation and Parks			1,886	11,246
Library	181,842	168,713		
EDUCATION:				
School Department	3,019,850	2,739,935	230,695	49,320
Child Benefit Services	30,000	29,948		52
	3,049,850	2,769,783	230,695	49,372
	<u>\$7,202,672</u>	<u>\$6,568,288</u>	<u>\$ 359,723</u>	<u>\$ 274,661</u>

CITY OF BERLIN, NEW HAMPSHIRE

GENERAL FUND

NOTES TO FINANCIAL STATEMENTS

- There are various claims and suits pending against the City which arise in the normal course of the City's activities. In the opinion of counsel and City management, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the City.
- Total pension expenses of the General Fund for the year were \$101,248 for the state plan and \$30,722 for the City plan.
- Materials and supplies are considered expended when purchased and inventory is not reflected in the financial statements.
- The General Fund receives grants and subsidies from the federal and state governments for designated educational programs.

Receipts and disbursements for the year ended June 30, 1977 are charged directly to the Reserve for Government Programs as follows:

	Unexpended Balance or (Receivable) July 1, 1976	Receipts	Disburse- ments	Unexpended Balance or (Receivable) June 30, 1977
Government Program				
Elementary Secondary Education Act (ESEA)				
Title I	\$ (8,801)	\$ 62,215	\$ 63,736	\$ (10,322)
Elementary Secondary Education Act (ESEA)				
Title II	178	3,621	104	3,695
Elementary Secondary Education Act (ESEA)				
Title III	3,153	--	--	3,153
Elementary Secondary Education Act (ESEA)				
Title IV	(1,685)	9,035	7,976	(626)
Adult Basic Education Program	(571)	3,596	5,992	(2,967)
Occupational Training Program	(3,856)	--	--	(3,856)
Alternative Classroom Project Forestry Education Program	(872)	--	--	(872)
Home Economics Program	(7,132)	--	--	(7,132)
Special Student Services Program	(1,372)	--	--	(1,372)
Manpower Development Program #460	(303)	--	--	(303)
Manpower Development Program #461	(219)	--	--	(219)
Training Act #2402	820	--	--	820
Career Education Program	(360)	--	--	(360)
Cooperative Education Program #5438	(908)	1,100	288	(96)
Regular Vocational Training Program	(4,926)	23,282	21,461	(3,105)
Area Vocational Training Program	11,347	--	--	11,347
Manpower Development Project	410	--	--	410
Disadvantaged Student Program	5,889	2,400	--	8,289

See accompanying notes to financial statements.

	Unexpended Balance or (Receivable) July 1, 1976	Receipts	Disburse- ments	Unexpended Balance or (Receivable) June 30, 1977
Research Coordinating Unit				
Project	\$ (362)	\$ 408	\$ 26	\$ 20
Nursing Program	2,540	2,343	4,665	218
Home Health Services Program	395	620	188	827
Resource Center for Handi- capped Project	3,853	14,450	16,596	1,707
Consumer Homemaking Program	(2,447)	5,284	4,165	(1,328)
Work Study Program	3,489	2,284	2,654	3,119
Special Services in Regular Distributed Education Program	12,554	37,220	19,548	30,226
Work Experience Program	306	--	--	306
Bilingual Education Program	(128)	512	185	199
Health Homemaker Service Program	27,260	120,000	117,770	29,490
Cafeteria Subsidies Program	1,732	47,701	53,484	(4,051)
Juvenile Grant Police Department	28,747	282,508	271,501	39,754
Airport Master Plan Project Bureau of Recreation Grant Horne Field	(1,529)	2,074	545	(1,898)
CETA Programs	2,382	1,688	5,968	(4,668)
	(9,504)	12,030	14,845	(12,319)
	--	9,699	10,419	(720)
	<u>\$ 60,080</u>	<u>\$644,070</u>	<u>\$622,116</u>	<u>\$ 82,034</u>

- Appropriated fund balance contains the unexpended appropriations from the current and previous years identified by the City Council for the following purposes:

Community Development - brochures to promote industrial development	\$ 5,000
Finance Department - NCR programming costs and OSHA	2,402
Urban Renewal - parking lots	20,889
Dead River Project - soil conservation	5,050
Recreation - Jericho Brook	3,038
Special School Account	4,801
Town Road Aid Funds	51,787
	<u>\$92,967</u>

INDUSTRIAL DEVELOPMENT AND PARK AUTHORITY BALANCE SHEET, June 30, 1977

ASSETS

Investment property, at cost (Note 2):	
Land.....	\$ 20,536
Land improvements.....	220,302
Buildings.....	594,841
	<u>835,679</u>
Mortgage note receivable, non-current portion (Note 3).....	21,667
Current assets:	
Cash-interest bearing.....	28,350
Interest receivable.....	165
Mortgage note receivable, current portion (Note 3).....	6,666
Due from General Fund.....	6,571
	<u>41,752</u>
	<u>\$899,098</u>

INDUSTRIAL DEVELOPMENT AND PARK AUTHORITY STATEMENT OF NET COST TO CARRY PROPERTIES AND RETAINED EARNINGS for the year ended June 30, 1977

Expenses:	
Interest on serial bonds.....	\$35,400
Insurance.....	2,217
Utilities.....	669
Other expense.....	2,607
Total carrying cost.....	<u>40,893</u>
Income:	
Rent.....	31,612
Interest on mortgage receivable.....	2,226
Interest on invested cash.....	1,286
	<u>35,124</u>
Net cost to carry properties.....	(5,769)
Retained earnings, July 1, 1976.....	22,788
Retained earnings, June 30, 1977.....	<u>\$17,019</u>

INDUSTRIAL DEVELOPMENT AND PARK AUTHORITY STATEMENT OF CHANGES IN FINANCIAL POSITION For the year ended June 30, 1977

Funds provided:	
Decrease in mortgage note receivable.....	\$ 8,333
Increase in advances from municipality.....	10,231
Increase in contributions from federal government.....	135,107
Total funds provided.....	<u>\$153,671</u>
Funds applied:	
Cost to carry properties, net.....	\$ 5,769
Land improvements.....	131,895
Industrial park building.....	5,518
Decrease in bonds payable.....	10,000
Increase in working capital.....	489
Total funds applied.....	<u>\$153,671</u>
Changes in elements of working capital:	
Increases in working capital:	
Increase in cash.....	\$ 4,117
Increase due from General Fund.....	1,790
Decrease in accrued interest payable.....	200
	<u>6,407</u>
Decreases in working capital:	
Decrease in rent receivable.....	(5,227)
Decrease in interest receivable.....	(691)
	<u>(5,918)</u>
Increase in working capital.....	<u>\$ 489</u>

CONTRIBUTIONS, RETAINED EARNINGS AND LIABILITIES

Contributions:	
Contributions from municipality.....	\$ 39,345
Contributions from federal government (Note 4).....	359,957
Retained earnings.....	<u>17,019</u>
	<u>416,321</u>
8% serial bonds payable, non-current portion (Note 5).....	430,000
Advances from General Fund.....	<u>33,977</u>
Current liabilities:	
Accrued interest payable.....	8,800
Serial bonds payable within one year (Note 5).....	10,000
	<u>18,800</u>
	<u>\$899,098</u>

See accompanying notes to financial statements.

CITY OF BERLIN, NEW HAMPSHIRE INDUSTRIAL DEVELOPMENT AND PARK AUTHORITY NOTES TO FINANCIAL STATEMENTS

1. The Industrial Development and Park Authority was established July 15, 1974, pursuant to Chapter 26 of the Laws of 1974. The Authority was re-established on September 15, 1975 under the provisions of RSA-162-G, for the purpose of acquisition, development, and disposal of industrial land and facilities.
2. Investment property is valued at cost, which approximates net realizable value. Cost includes approximately \$30,000 of interest paid on the 8% serial bonds during the construction period. The investment property is being held for sale and accordingly, depreciation has not been provided. Rental income may be received until the property is sold.
3. The balance of mortgage note receivable represents a 7%, \$40,000 note receivable, repayable in quarterly installments of \$1,667 to 1981.
4. Contributions received from the federal government during the year were used primarily to construct an access road in the industrial park. The federal programs providing contributions are as follows:
Community Development Block Grant \$ 71,928
Economic Development Administration 63,180
\$135,108
5. The 8% serial bonds were issued on October 1, 1974 to finance the construction of the industrial building. These bonds, and interest thereon although general obligations of the City, are to be repaid from proceeds of sales or rental income.

FEDERAL REVENUE SHARING FUND BALANCE SHEET June 30, 1977

ASSETS:	
Cash-interest bearing	\$ 22,632
Due from federal government	84,358
	<u>\$106,990</u>
Liabilities and fund balances:	
Due to General Fund	\$ 6,038
Fund Balance	<u>100,952</u>
	<u>\$106,990</u>

See accompanying notes to financial statements.

FEDERAL REVENUE SHARING FUND STATEMENT OF REVENUE, TRANSFERS AND CHANGES IN FUND BALANCE for the year ended June 30, 1977

Fund balance July 1, 1976	\$ 67,807
Add:	
Revenue sharing entitlements.	343,048
Interest income.	9,772
Other (Note 2)	<u>10,325</u>
	363,145
Deduct transfer to General Fund	<u>(330,000)</u>
Fund Balance June 30, 1977	<u>\$100,952</u>

FEDERAL REVENUE SHARING FUND NOTES TO FINANCIAL STATEMENTS

1. The Federal Revenue Sharing Fund is to account for the receipt of Federal Revenue Sharing entitlements and to transfer funds to the General Fund in accordance with plans and programs reflected in the annual General Fund budget.
2. At June 30, 1976 \$192,709 was accrued as a reimbursement to the State of New Hampshire for the City's share of costs for the Twelfth Street Bridge Project. The City subsequently paid \$182,378 to the State of New Hampshire and considered their obligation fulfilled. Accordingly, the remaining balance of \$10,325 has been restored to fund balance during the year ended June 30, 1977.

CITY OF BERLIN, NEW HAMPSHIRE COMMUNITY DEVELOPMENT BLOCK GRANT FUND BALANCE SHEET, June 30, 1977

ASSETS:

Due from federal government

\$16,762

LIABILITIES:

Accounts payable

\$8,507

Due to General Fund

8,255

\$16,762

COMMUNITY DEVELOPMENT BLOCK GRANT FUND STATEMENT OF REVENUE AND EXPENDITURES for the year ended June 30, 1977

Grant revenues:

Entitlement \$125,953

Discretionary 67,300 \$193,253

Advances from General Fund 8,255

201,508

Expenditures:

Interest rate subsidy program 60,018

Housing code enforcement 33

Industrial park development 71,928

Horne Field acquisition and development 1,500

Administration 30,059

Downtown revitalization 775

Androscoggin Valley Hospital conversion 16,500

Cash rebates to homeowners 7,348

Rehabilitation grant program 9,983

Holiday Center 11,871

210,015

\$ (8,507)

COMMUNITY DEVELOPMENT BLOCK GRANT FUND NOTE TO FINANCIAL STATEMENTS

1. The Community Development Block Grant Fund is to account for the funds the City is receiving in accordance with the Housing and Community Development Act of 1974. Funds are expended for program activities established within approved Community Development Budgets.

See accompanying notes to financial statements.

STATEMENT OF GENERAL LONG-TERM DEBT June 30, 1977

AMOUNT TO BE PROVIDED FOR THE PAYMENT OF GENERAL LONG-TERM DEBT

General obligation serial bonds:

Amount to be provided:

Fiscal year change bonds (Note 2)

\$2,000,000

School bonds

2,460,000

Public improvement bonds

185,000

\$4,645,000

GENERAL LONG-TERM DEBT PAYABLE

General obligation serial bonds payable \$4,645,000

Notes to Financial Statements:

1. The amount to be provided for payment of general long-term debt does not include \$440,000 of 8% serial bonds which are general obligations of the City; as these bonds are to be paid from revenues of the Industrial Development and Park Authority and are included as a liability of that Fund.

On August 26, 1976, the City issued \$1,770,000 of 6.2% general obligation serial bonds, repayable over twenty years to 1996, to finance a new water filtration treatment plant for the Berlin Water Works. The bonds, although general obligations of the City, are being repaid from Water Works revenues, and accordingly, are recorded as a liability of the Berlin Water Works and not included herein.

2. The Fiscal Year Change Bond issue was authorized under Chapter 172 of the Laws of 1975 and is not includable in the net indebtedness of the City for the purpose of determining the City's borrowing capacity.

3. On June 6, 1977, the City Council passed a resolution appropriating \$4,540,000 as the City's share to construct a \$21,000,000 sewage treatment plant.

Subsequent to June 30, 1977, the City issued 90-day Federal Aid Anticipation Notes in the amount of \$2,000,000 with interest rates ranging from 3.63% to 3.89%.

ANTIRECESSION FISCAL ASSISTANCE FUND BALANCE SHEET, June 30, 1977

Assets:

Due from General Fund \$17,413

Fund Balance:

Fund Balance \$17,413

ANALYSIS OF CHANGES IN FUND BALANCE for the year ended June 30, 1977

Fund balance July 1, 1976 \$ --

Add ARFA entitlements 17,413

Fund balance June 30, 1977 \$17,413

NOTE: The Antirecession Fiscal Assistance Fund is established to account for emergency assistance units received for maintaining basic City services under Title II of the Public Works Employment Act of 1976.

Grant proceeds will be appropriated during the 1977-1978 fiscal year.

CITY OF BERLIN, NEW HAMPSHIRE SCHEDULE OF BONDS PAYABLE June 30, 1977

BOND PRINCIPAL

	Original Issue	Int. Rate %	Maturity Date	Balance July 1, 1976	Payments	Principal Balance June 30, 1977	Principal Due 1978	Payments Due Subsequent Years	Paid July 1, 1976 to June 30, 1977	BOND INTEREST Due 1978	Due Subsequent Years
--	-------------------	-------------------	------------------	----------------------------	----------	------------------------------------------	--------------------------	----------------------------------------	---------------------------------------------	------------------------------	----------------------------

General Obligation Serial Bonds

General Fund											
School Bonds Outstanding:											
School equipment - 1968	\$ 300,000	3.4	1978	\$ 45,000	\$ 15,000	\$ 30,000	\$ 15,000	\$ 15,000	\$ 1,275	\$ 765	\$ 255
School building - 1971	2,250,000	4.8	1990	1,750,000	125,000	1,625,000	125,000	1,500,000	81,000	75,000	444,000
School building - 1971	950,000	5.7	1990	750,000	50,000	700,000	50,000	650,000	41,325	38,475	240,825
School building - 1974	175,000	6.6	1979	140,000	35,000	105,000	35,000	70,000	8,065	5,775	4,620
	<u>3,675,000</u>			<u>2,685,000</u>	<u>225,000</u>	<u>2,460,000</u>	<u>225,000</u>	<u>2,235,000</u>	<u>131,665</u>	<u>120,015</u>	<u>689,700</u>

Sewer bonds - improvements-

1971	275,000	4.4	1976	55,000					1,210		
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Public Improvements Bonds

Outstanding:											
Public improvements - 1966	300,000	4.0	1986	150,000	15,000	135,000	15,000	120,000	6,000	5,400	21,600
Public improvements - 1972	100,000	4.75	1982	60,000	10,000	50,000	10,000	40,000	2,375	2,375	4,750
	<u>400,000</u>			<u>210,000</u>	<u>25,000</u>	<u>185,000</u>	<u>25,000</u>	<u>160,000</u>	<u>8,350</u>	<u>7,775</u>	<u>26,350</u>

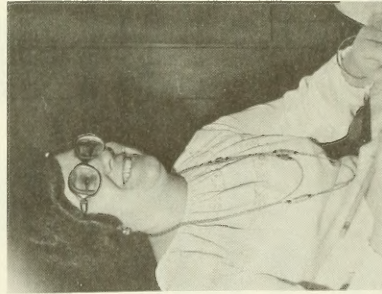
Fiscal year change bonds

1976	2,000,000	5.375	1986	2,000,000		2,000,000	200,000	1,800,000	53,775	102,125	435,375
Total General Fund	<u>6,350,000</u>			<u>4,950,000</u>	<u>305,000</u>	<u>4,645,000</u>	<u>450,000</u>	<u>4,195,000</u>	<u>195,475</u>	<u>229,915</u>	<u>1,151,425</u>

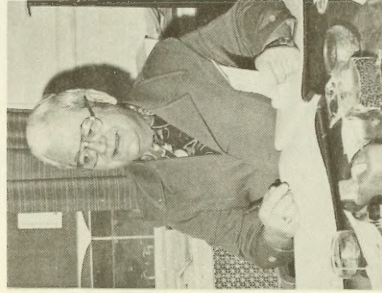
Industrial Development and

Park Authority											
Industrial Park Building	450,000	8.0	1995	450,000	10,000	440,000	10,000	430,000	35,600	34,800	375,600
1974	<u>\$6,800,000</u>			<u>\$5,400,000</u>	<u>\$315,000</u>	<u>\$5,085,000</u>	<u>\$450,000</u>	<u>\$4,625,000</u>	<u>\$231,075</u>	<u>\$264,715</u>	<u>\$1,527,025</u>

See accompanying notes to financial statement.



ALINE BOUCHER
City Comptroller



L. LAURIER ROUSSEAU
Tax Collector

CITY OF BERLIN, NEW HAMPSHIRE CAPITAL PROJECTS FUND

BALANCE SHEET, June 30, 1977

	Total All Projects	Waste Water Treatment Project	School Building 1971 (Note)	Berlin Area Vocational Center	Bridge Fund	Public Improvements 1969	Public Improvements 1970	Sewer Bond 1971	School Equipment
Assets:									
Cash - interest bearing	\$852,644	\$112,198	\$622,046	\$44,639		\$18,487	\$11,577	\$43,635	\$62
Liabilities and Fund Balance:									
Accounts payable	\$ 32,711	\$112,198	\$622,046	\$32,711		\$18,487	\$11,577	\$43,635	\$62
Fund Balance	819,933	\$112,198	\$622,046	11,928		\$18,487	\$11,577	\$43,635	\$62
	<u>\$852,644</u>	<u>\$112,198</u>	<u>\$622,046</u>	<u>\$44,639</u>		<u>\$18,487</u>	<u>\$11,577</u>	<u>\$43,635</u>	<u>\$62</u>

CAPITAL PROJECT FUND

ANALYSIS OF CHANGES IN FUND BALANCE
for the year ended June 30, 1977

Fund Balance July 1, 1976	\$ 235,061	\$ 62,695	\$ 91,793	\$7,003	\$18,487	\$11,386	\$43,635	\$62
Add Receipts:								
Federal Government:								
E.P.A. Grant	317,100	317,100						
State Government	1,156,396	80,200	594,344	\$481,852		191		
Interest Income	191							
Deduct Project Expenditures	888,815	347,797	64,091	469,924	7,003			
Fund Balance June 30, 1977	\$819,933	\$112,198	\$622,046	\$ 11,928	\$ --	\$18,487	\$43,635	\$62

NOTE: The State of New Hampshire entered into an agreement with the city to provide an area vocational center for the Region 2 communities of Berlin, Gorham and Groveton. The agreement provides for conversion of approximately 19,000 square feet of Berlin High School floor space into a vocational center for which the City was paid \$594,344. The City intends to use the proceeds to provide debt service for the 1971 School Building bonds ratably over the life of the issue.

See accompanying notes to financial statements.

FIRE ALARM BOXES

FIRE CALLS NO. 1

- 1 Chief's Call
- 12 Sweden and Eighth Streets
- 13 Main and Seventh Streets
- 14 Main Street and Brown Avenue
- 15 Main and Second Streets
- 16 Guilmette and Summer Streets
- 17 Androscoggin Valley Hospital, Main Street
- 18 Spring Street and Hillside Avenue
- 19 Main and Cambridge Streets
- 112 Burgess Time Office
- 121 Burgess Log Pile
- 122 Norway and Fifth Streets
- 123 Main and Eighth Streets
- 124 Brown School and Norway Streets
- 131 Riverside Mill, rear Burgess Mill
- 161 Cedar and Summer Streets
- 163 Hillside Avenue at Pumping Station
- 164 Jordan Avenue
- 165 Highland Park Avenue
- 171 Saint Regis Academy, Main Street
- 172 Success and School Streets
- 173 Androscoggin Valley Hospital, School Street

FIRE CALLS NO. 2

- 2 Test or under control
- 21 Prospect Street
- 22 Willard and Pine Streets
- 23 High Street and Hillside Avenue
- 24 High and Pleasant Streets
- 25 Main and Mason Streets
- 26 High and Portland Streets
- 27 Willard and Emery Streets
- 28 Blanchard Street and Hillside Avenue
- 29 Granite and Mason Streets
- 213 Engineering Office Building, Brown Company
- 221 Rear of Ware Knitters
- 223 Marston School and Pine Streets
- 224 York and Cole Streets
- 225 Pleasant Street
- 226 Cole Street Urban Renewal
- 227 Willard and River Streets
- 231 Chemical Mill
- 241 New Berlin High School

- 242 Junior High School, State Street
- 261 Church and Noyes Streets
- 262 Upper Church Street
- 263 Portland Street, upper end
- 264 Lincoln Avenue

FIRE CALLS NO. 3

- 3 Recall of men off duty
- 31 Main street, Public Service
- 32 Green Square
- 33 Central Fire Station
- 34 Green Street and First Avenue
- 35 Cross Machine Shop
- 36 Mechanic Street
- 37 Glen Avenue and Watson Avenue
- 38 Park Street and Madison Avenue
- 321 Cascade Mill

FIRE CALLS NO. 4

- 41 Clark Street and Second Avenue
- 42 Madigan Street and Third Avenue
- 43 Wight Street and Fourth Avenue
- 44 Western Avenue
- 45 Mount Forist Street
- 46 Western Avenue, middle
- 47 Western Avenue, lower end
- 48 Western Avenue, and Williams Street
- 49 Cascade Street and Wentworth Avenue
- 412 Mount Forist Street and Third Avenue
- 421 Wight and Dugway Streets
- 422 Jobert Street and Fourth Avenue
- 423 Madigan Street and Fourth Avenue
- 424 Morneau Warehouse
- 431 Granite State, Plant No. 2
- 432 City Garage
- 433 Adley's Terminal
- 435 Granite State, Plant No. 1
- 436 Granite State, Plant No. 1
- 437 Granite State, Plant No. 1
- 444 Second Avenue and Hill Street
- 451 Bartlett School
- 452 First Avenue, lower end
- 453 Second Avenue and Laurel Street

FIRE CALLS NO. 5

- 5 Kent and Derrah Streets
- 51 Burgess and Thomas Streets
- 52 Goebel Street
- 53 Burgess and Grafton Streets
- 54 Coos and Grafton Streets
- 55 Entrance to Forbush Park
- 56 Napert Village at Gauthier Street
- 57 Forbush Avenue and Trudel Street
- 511 Hutchins Street, Wood Pile
- 512 Rear of U-Drive-It
- 513 Bridge and Verdun Streets
- 521 Burgess Street, lower end
- 522 Champlain and Thomas Streets
- 531 Grafton and Lancaster Streets
- 532 Grafton and Kent Streets
- 533 Hillsboro and Merrimack Streets
- 534 East Mason and Hillsboro Streets

FIRE CALLS NO. 6

- 6 Top of Hillside Avenue
- 61 Hutchins and Sully Streets
- 62 Verdun and Argonne Streets
- 63 Countryside Avenue and Walsh Street
- 64 Androscoggin Valley Hospital and Hutchins Street
- 612 Hutchins Street Junk Yard
- 613 Pepin's Trailer Park
- 614 Berlin High School, Forestry Building
- 615 Industrial Park, East Milan Road

FIRE CALLS NO. 7

- 7 School and First Streets
- 72 Saint Vincent de Paul
- 721 Replacement Box

FIRE CALLS NO. 8

- 8 Norway and Tenth Streets
- 81 Norway and Twelfth Streets
- 82 Riverside Drive and Noury Street
- 83 New Hampshire Vocational-Technical College
- 84 Coos County Nursing Home

FIRE CALL NO. 9

- 9 Seventh and Sweden Streets

